



*To achieve excellence in leadership, growth, communication and services to the ratepayers and residents of Thorhild County in a fair, prudent, respectful, and equitable manner.*

THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE SPECIAL MEETING OF THE COUNTY COUNCIL TO BE HELD ON  
WEDNESDAY, FEBRUARY 12, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE  
COUNTY ADMINISTRATION BUILDING.

---

1. CALL TO ORDER

Pages

2. 2014 BUDGET DELIBERATIONS

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THORHILD COUNTY  
SPECIAL COUNCIL MEETING

MINUTES OF THE SPECIAL MEETING OF THE COUNTY COUNCIL  
HELD ON WEDNESDAY, FEBRUARY 12, 2014 AT 9:30 A.M. IN THE  
COUNCIL CHAMBERS AT THE COUNTY ADMINISTRATION OFFICE

Present	Wayne Croswell Larry Sisson Kevin Grumetza Shelly Hanasyk Dan Buryn	Reeve Deputy Reeve Councillor Councillor Councillor
Administration	Janelle Cornelius Angela Bilski Cheryl Pasay Rick Nietupski Carolyn Sedlowsky Falon Reed	Acting CAO Executive Assistant Director of Land Use & Planning Director of Public Works FCSS Manager Finance Manager
Call to Order	Reeve Wayne Croswell called the meeting to order at 9:30 a.m.	
2014 Budget Deliberations	Rick Nietupski, Director of Public Works, presented budget information from the Public Works Department relating to the addition of an extra grader, changes to the mowing program, additional mulching, shoulder pulling program, extra dust control on Opal Road North, and training for grader operators.	
Recess	Reeve Wayne Croswell declared a recess at 10:45 a.m.	
Reconvene	Reeve Wayne Croswell reconvened the meeting at 10:52 a.m.	
2014 Budget Deliberations (cont.)	<p>Cheryl Pasay, Director of Land Use &amp; Planning, presented information regarding the municipal tax breakdown and the anticipated growth in linear assessment for 2014.</p> <p>Acting CAO Janelle Cornelius presented a budget addition for pipe needed for pumping out the Newbrook Lagoon.</p> <p>Brett Demary, Emergency Operations Supervisor, joined the meeting at 11:15 a.m. and answered questions about the progress of the Williams Wireless tower on Opal Road. Mr. Demary left the meeting at 11:25 a.m.</p> <p>Acting CAO Janelle Cornelius presented financial information regarding the Thorhild Swimming Pool and the Long Lake Ski Area.</p>	
Recess	Reeve Wayne Croswell declared a recess at 12:03 p.m.	
Reconvene	Reeve Wayne Croswell reconvened the meeting at 1:00 p.m.	
2014 Budget Deliberations (cont.)	<p>Department heads continued to present the 2014 draft budget and answer questions from Council.</p> <p>Laurie Andrushchyshyn, Payroll and Personnel Manager, joined the meeting at 1:10 p.m. to field questions on the operations of the swimming pool and ski area.</p> <p>Laurie Andrushchyshyn, Payroll and Personnel Manager, left the meeting at 1:33 p.m.</p>	

*Handwritten signature: M. G. 10*

Resolution 082-2014

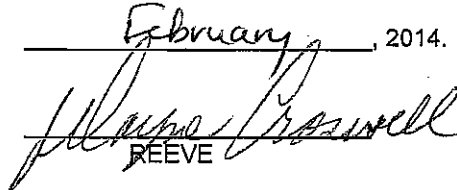

Moved by Councillor Larry Sisson that Council accepts the 2014 Supplemental Budget information as presented.

CARRIED UNANIMOUSLY

Adjournment

The meeting adjourned at 2:05 p.m.

These minutes approved this twenty - fifth day of  
February, 2014.

 REEVE  CAO

FEBRUARY 12, 2014

# Public Works Department

## 2014 Budget - Supplemental Package

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### **ADDING ONE (1) EXTRA GRADER DIVISION**

- 1) Grader current cost estimated at \$346,455.
- 2) Blades, fuel, maintenance, insurance and operator estimated at 95,000/year.
- 3) Based on guaranteed buy back  
 $\$173,225 / 5 \text{ years} = \$34,645 \text{ per year}$
- 4) Total yearly cost approximately \$130,000 ( $\$95,000 + \$34,645$ )
- 5) 2014 initial cash outlay \$441,455 ( $\$346,450 + \$95,000$ )
- 6) The operator has been built into the above figures, however the 1.0 FTE will need to be added in.
- 7) Modifications will also need to be made to the yearly grader replacement program. Six (6) graders are being rotated over five (5) years, at a current cost of \$228,000/year. New program would be seven (7) graders over five (5) years at an estimated cost of \$266,000/year.

### **MOWING PROGRAM**

#### **2014 BUDGET ORIGINAL PLAN:**

- 1) Use 2 6' disc bines and mow all roads one pass in July – August. This is roughly a 6 – 8 week program depending on the weather. Capital budget includes \$15,000 for an additional disc bine.
- 2) The 15' mowers with side arms would then be used to mow the main roads back to the property line and corner brush after the initial mowing of all roads are completed.
- 3) The final step would be to mow the other roads (non-main roads) to the property line, where possible (i.e. trees are not too large) and use the brush mulched in ditches as manpower permits. As many roads as possible would be completed in Step 3 as weather and time permits.





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THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE SPECIAL MEETING OF THE COUNTY COUNCIL TO BE HELD ON  
MONDAY, FEBRUARY 24, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE  
COUNTY ADMINISTRATION BUILDING.

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1. CALL TO ORDER
2. 2014 BUDGET DELIBERATIONS

Pages

*Handwritten signature: M. C.*  
*Handwritten initials: MC*





THORHILD COUNTY  
SPECIAL COUNCIL MEETING

MINUTES OF THE SPECIAL MEETING OF THE COUNTY COUNCIL  
HELD ON MONDAY, FEBRUARY 24, 2014 AT 9:30 A.M. IN THE  
COUNCIL CHAMBERS AT THE COUNTY ADMINISTRATION OFFICE

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Present	Wayne Croswell	Reeve
	Larry Sisson	Deputy Reeve
	Kevin Grumetza	Councillor
	Shelly Hanasyk	Councillor
	Dan Buryn	Councillor
Administration	Janelle Cornelius	Acting CAO
	Angela Bilski	Executive Assistant
	Cheryl Pasay	Director of Land Use & Planning
	Joyce Pierce	Director of Utilities
	Rick Nietupski	Director of Public Works
	Laurie Andrushchyn	Payroll and Personnel Manager

Call to Order      Reeve Wayne Croswell called the meeting to order at 9:40 a.m.

2014 Budget  
Deliberations      Acting CAO Janelle Cornelius presented scenarios for operations of the  
Thorhild Swimming Pool in regards to reducing the pool wage expenses.

Acting CAO Janelle Cornelius presented the Summary of Debated  
Changes from the 2014 Proposed Budget as Presented December 9,  
2013.

Resolution 088-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to  
remove the Thorhild Elementary School upgrades in the amount of  
\$250,000 from the 2014 proposed capital budget as presented on  
December 9, 2013.

<u>In Favor</u>	<u>Opposed</u>
Reeve Wayne Croswell	Councillor Kevin Grumetza
Councillor Larry Sisson	Councillor Shelly Hanasyk
Councillor Dan Buryn	

CARRIED

Resolution 089-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to  
remove the Thorhild Elementary School common area costs in the amount  
of \$50,000 from the 2014 capital budget as presented on December 9,  
2013.

<u>In Favor</u>	<u>Opposed</u>
Reeve Wayne Croswell	Councillor Kevin Grumetza
Councillor Larry Sisson	
Councillor Dan Buryn	
Councillor Shelly Hanasyk	

CARRIED

*Handwritten initials: MB, K*

Resolution 090-2014

Moved by Councillor Dan Buryn that Council authorizes Administration to remove the Council chambers renovation costs in the amount of \$30,000 from the 2014 proposed capital budget as presented on December 9, 2013.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn  
Councillor Shelly Hanasyk

Opposed  
Councillor Kevin Grumetza

CARRIED

Resolution 091-2014

Moved by Councillor Dan Buryn that Council authorizes Administration to remove the Radway school purchase in the amount of \$10,000 from the 2014 proposed capital budget as presented on December 9, 2013.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Resolution 092-2014

Moved by Councillor Shelly Hanasyk that Council authorizes Administration to remove the wheelchair accessible front entrance cost in the amount of \$8,000 from the 2014 proposed capital budget as presented on December 9, 2013.

CARRIED

Resolution 093-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to include the addition of one (1) grader purchase to the 2014 proposed capital budget as presented on December 9, 2013 and an additional grader operator and additional grader operating and maintenance costs to the 2014 proposed operating budget as presented on December 9, 2013 for a total addition of approximately \$441,455.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

*W.C.*  
*HC*

Resolution 094-2014

Moved by Councillor Dan Buryn that Council authorizes Administration to include the addition of grader operator training in the amount of \$9,000 from the 2014 proposed operating budget as presented on December 9, 2013.

CARRIED

Resolution 095-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to include the addition of one (1) tractor and one (1) mower purchase to the 2014 proposed capital budget as presented on December 9, 2013 and an additional mulcher operator and additional mulcher operating and maintenance costs to the 2014 proposed operating budget as presented on December 9, 2013 for a total addition of approximately \$224,000.

In Favor

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Resolution 096-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to amend the estimated tax revenue by \$300,000 in the 2014 proposed operating budget as presented on December 9, 2013.

CARRIED

Resolution 097-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to include the addition of one (1) new senior's transportation bus to the 2014 proposed capital budget as presented on December 9, 2013 and to sell Unit 4002 currently in capital.

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 11:09 a.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 11:20 a.m.

2014 Budget  
Deliberations  
(cont.)

Resolution 098-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to remove \$27,570 from the swimming pool wages and benefits costs from the 2014 proposed operating budget as presented on December 9, 2013.

In Favor

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Resolution 099-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to include the addition of engineering costs of \$7,000 to the 2014 proposed operating budget as presented on December 9, 2013 for the purpose of updating the Long Lake Water Distribution and Waste Water Collection Study and presenting to Long Lake residents.

CARRIED

Resolution 100-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to include the addition of \$100,000 to the 2014 capital budget as presented on December 9, 2013 for the purpose of upgrading the ½ mile of road as requested by Mr. Ted Halonen.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Resolution 101-2014

Moved by Councillor Kevin Grumetza that Council authorizes Administration to include the addition of \$100,000 to the 2014 proposed capital budget as presented on December 9, 2013 for the purpose of upgrading approximately ½ mile of road as requested by Mr. Don Armstrong.

In Favor  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

Opposed  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

DEFEATED

Resolution 102-2014

Moved by Councillor Kevin Grumetza that Council authorizes Administration to include the addition of \$100,000 to the 2014 proposed capital budget as presented on December 9, 2013 for the purpose of upgrading approximately ½ mile of road as requested by Mr. Wacowich.

In Favor  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

Opposed  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

DEFEATED



Resolution 103-2014

Moved by Councillor Dan Buryn to remove the 2% COLA for Council salaries from the 2014 proposed operating budget as presented on December 9, 2013.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Resolution 104-2014

Moved by Councillor Shelly Hanasyk that Council approves the 2% COLA for all non-union staff as allowed for in the 2014 proposed operating budget as presented on December 9, 2013.

CARRIED

Resolution 105-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to include the addition of \$20,000 to the 2014 proposed capital budget as presented on December 9, 2013 to purchase pipe in order to release the lagoon at Newbrook.

CARRIED

Resolution 106-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to remove the purchase of the D6 Cat from the proposed 2014 capital budget as presented on December 9, 2013.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

Opposed  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Adjournment


Resolution 107-2014

Moved by Councillor Dan Buryn that the meeting adjourn at 12:14 p.m.

CARRIED

These minutes approved this eleventh day of

March, 2014.

  
REEVE

  
CAO





**Thorhild County 2014 Budget - February 24, 2014 Meeting**  
**Summary of Debated Changes From the 2014 Proposed**  
**Budget as Presented December 9, 2014**

DEBATED CHANGE:		(ADD) / REMOVE		APPROVED:
1	TES Upgrades		250,000	250,000
2	TES Common Area Costs		50,000	50,000
3	Council Chambers Renovations		30,000	30,000
4	Radway School Purchase		10,000	10,000
5	Wheelchair Accessible Front Entrance (1)		8,000	8,000
6	Increase to grading program (grader/operator) (3)	(441,455)		(441,455)
7	Grader operator training (\$900/person x 10)	(9,000)		(9,000)
8	Increase to mowing/mulching program (4)	(224,000)		(224,000)
9	Adjustment to Estimated Municipal Tax Revenue	300,000		300,000
10	Additional capital funds for a new bus	(85,000)		(85,000)
11	Reduction of pool wages and benefits		37,570	37,570
	Long Lake Water Distribution and Waste Water			
	Collection - Study Update and Presentation to			
12	Residents	(7,000)		(7,000)
13	Halonon Road	(100,000)		(100,000)
14	Armstrong Road	(100,000)		(100,000)
15	Wacowich Road	(100,000)		(100,000)
16	Council Salaries - no COLA		4,000	4,000
17	Staff Salaries (non-union) - no COLA (2)	-		-
Total Amendments as Discussed		(766,455)	389,570	(376,885)
2014 Proposed Budget at December 9, 2013				(10,944)
Amendments - Debated / Approved				-
2014 Final Budget as Amended - Surplus/(Deficit)				(10,944)

Notes:

- (1) This project has already been completed in conjunction with the Admin building renovations project; therefore, funds are no longer required under the 2014 capital budget.
- (2) The 2% COLA is already included in the proposed 2014 operating budget, if Council chooses to eliminate the 2% COLA for the non-union staff, this would equate to approx. \$30,000.
- (3) The proposed increase to the grader program would include an additional grader to the fleet, an additional operator, and additional operating costs such as fuel, maintenance, insurance, etc.
- (4) The proposed increase to the mowing/mulching program would include an additional tractor and mower to the fleet, an additional operator for the mulcher, and additional operating costs such as fuel, maintenance, insurance, etc.





**Thorhild County 2014 Budget**  
**Proposed Resolutions per Budget Deliberations**

**ITEM: RECOMMENDED RESOLUTION:**

**1 TES Upgrades**

Council authorize Administration to remove the Thorhild Elementary School upgrades in the amount of \$250,000 from the 2014 proposed capital budget as presented on December 9, 2013.

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**2 TES Common Area Costs**

Council authorize Administration to remove the Thorhild Elementary School common area costs in the amount of \$50,000 from the 2014 proposed capital budget as presented on December 9, 2013.

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**3 Council Chambers Renovations**

Council authorize Administration to remove the Council chambers renovation costs in the amount of \$30,000 from the 2014 proposed capital budget as presented on December 9, 2013.

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**4 Radway School Purchase**

Council authorize Administration to remove the Radway school purchase in the amount of \$10,000 from the 2014 proposed capital budget as presented on December 9, 2013.

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**5 Wheelchair Accessible Front Entrance**

Council authorize Administration to remove the wheelchair accessible front entrance cost in the amount of \$8,000 from the 2014 proposed capital budget as presented on December 9, 2013.

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**6 Increase to Grading Program (Grader/Operator/Operating Costs)**

Council authorize Administration to include the addition of one (1) grader purchase to the 2014 proposed capital budget as presented on December 9, 2013 and an additional grader operator and grader operating and maintenance costs to the 2014 proposed operating budget as presented on December 9, 2013 for a total addition of approximately \$441,455.

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**7 Grader Operator Training**

Council authorize Administration to include the addition of grader operator training in the amount of \$9,000 from the 2014 proposed operating budget as presented on December 9, 2013.

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**8 Increase to Mulching/Mowing Program (Grader/Operator/Operating Costs)**

Council authorize Administration to include the addition of one (1) tractor and (1) mower purchase to the 2014 proposed capital budget as presented on December 9, 2013 and an additional mulcher operator and operating and maintenance costs to the 2014 proposed operating budget as presented on December 9, 2013 for a total addition of approximately \$224,000.

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**9 Adjustment to Estimated Municipal Tax Revenue**

Council authorize Administration to amend the estimated tax revenue by \$300,000 in the 2014 proposed capital budget as presented on December 9, 2013.

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**10 Additional Funds for New Bus**

Council authorize Administration to include the addition of one (1) new seniors transportation bus to the 2014 proposed capital budget as presented on December 9, 2013 and and sell the two (2) buses currently in capital.

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**11 Reduction of Pool Wages and Benefits**

Council authorize Administration to remove \$37,570 from the swimming pool wages and benefits costs from the 2014 proposed operating budget as presented on December 9, 2013.

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**12 Long Lake Water Distribution and Waste Water Collection - Study Update and Presentation to Residents**

Council authorize Administration to include the addition of engineerig costs of \$7,000 to the 2014 proposed operating budget as presented on December 9, 2013 for the purpose of a updating the Long Lake Water Distribution and Waste Water Collection Study and presenting to Long Lake residents.

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**13 Halonen Road Request**

Council authorize Administration to include the addition of \$100,000 to the 2014 proposed capital budget as presented on December 9, 2013 for the purpose of upgraading the 1/2 mile of road as requested by Mr. Ted Halonen.

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**14 Armstrong Road Request**

Council authorize Administration to include the addition of \$100,000 to the 2014 proposed capital budget as presented on December 9, 2013 for the purpose of upgrading the 1/2 mile of road as requested by Mr. Don Armstrong.

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**15 Wacowich Road Request**

Council authorize Administration to include the addition of \$100,000 to the 2014 proposed capital budget as presented on December 9, 2013 for the purpose of upgrading approximately 1/2 mile of road as requested by Mr. Wacowich

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**16 Council Salaries**

Council authorize Administration to remove the 2% COLA from the 2014 proposed operating budget as presented on December 9, 2013.

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**17 Non-Union Staff Salaries**

Council approves the 2% COLA for all non-union staff as allowed for in the 2014 proposed operating budget as presented on December 9, 2013.

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THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE REGULAR MEETING OF THE COUNTY COUNCIL TO BE HELD ON  
TUESDAY, MARCH 11, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY  
ADMINISTRATION BUILDING.

	Pages
1. CALL TO ORDER	
2. ADDITIONS TO THE AGENDA	
3. ADOPTION OF THE AGENDA	
4. PUBLIC HEARING (S)	
a)	
5. ADOPTION OF MINUTES	
a) Special Council Meeting – February 24, 2014	1 – 5
b) Regular Council Meeting – February 25, 2014	6 – 12
c) Special Council Meeting – February 26, 2014	13 – 14
d) Special Council Meeting – March 4, 2014	15 – 16
e) Special Council Meeting (2) – March 4, 2014	17 – 18
f)	
6. BUSINESS ARISING FROM THE MINUTES	
a)	
7. DELEGATIONS	
a) John Boychuk, Radway Seniors – 9:45 a.m.	19
b) Ed Toupin, Aitalink – 10:00 a.m.	20 – 23
c) Sheila Neil, Kalyna Country – 10:30 a.m.	24 – 27
d)	
8. ADMINISTRATION & FINANCE	
a) CAO Report	28 – 30
b) Action Item Report	31 – 36
c) Director of Corporate Services Report	37
d) Joint Meeting with Neighboring Municipalities	38 – 39
e) Cancel April 8, 2014 Council Meeting	40 – 41
f) <i>MNP Audit Service Plan</i>	
9. PLANNING AND DEVELOPMENT	
a) Planning and Development Director's Report	42 – 57
b) Uncollectible Tax	58 – 59
a) Bylaw 1162-2013 – Animal Control Bylaw (first reading)	60 – 86
c) Proposed Telus Communication Tower – Long Lake	87 – 99
d) Bylaw 1180-2014 – Thorhild Industrial Area Structure Plan	100 – 102
e)	
10. UTILITIES	
a) Utilities Director's Report	103 – 104
b)	

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*HC*

**11. PUBLIC WORKS**

- a) Public Works Director's Report 105
- b) Disposal of Replaced Equipment 106 – 107
- c) Tender for One (1) New Grader 108 – 109
- d)

**12. NOTICE OF MOTION**

- a) Reeve Wayne Croswell – Budget Communication 110
- b) Councillor Larry Sisson – Building Canada Plan 111
- c) Reeve Wayne Croswell – Revisit Donation to Radway Friends of STARS 112
- d)

**13. OTHER BUSINESS**

- a)

**14. OTHER CORRESPONDENCE**

- a) Westlock & District Agricultural Society 113
- b) North Saskatchewan Watershed Alliance Educational Forum 114
- c) 2014 Kalyna Festival Thank You 115
- d) 2014 FCSSAA Conference 116
- e) FCSS Northeast Regional Spring Meeting 117 – 118
- f) Alberta Municipal Affairs re: Flag Lowering Event 119
- g) Recreational Facility Funding Petition 120 – 148
- h) Bruce Atchison re: Seniors' Bus 149
- i) Waste Management Community Meeting 150
- j) Email from Angela Zilinski

**15. IN CAMERA**

- a) Draft Response to *Concerned Citizens'* Betty Koleswaski's Questions
- b) Legal Issue
- c) Personnel Issue
- d)

**16. COUNCIL CALENDAR UPDATE**

handout

**17. ADJOURNMENT**

THORHILD COUNTY  
REGULAR COUNCIL MEETING

MINUTES OF THE MEETING OF THE COUNTY COUNCIL HELD ON  
TUESDAY, MARCH 11, 2014 AT 9:30 A.M. IN THE COUNCIL  
CHAMBERS AT THE COUNTY ADMINISTRATION OFFICE

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Present	Wayne Croswell	Reeve
	Larry Sisson	Deputy Reeve
	Kevin Grumetza	Councillor
	Dan Bury	Councillor
	Shelly Hanasyk	Councillor
Administration	Janelle Cornelius	Acting CAO
	Angela Bilski	Recording Secretary

Call to Order Reeve Wayne Croswell called the meeting to order at 9:30 a.m. The Reeve advised all in attendance that the meeting was being audio recorded.

Adoption of  
Agenda  
March 11, 2014 Resolution 152-2014

Moved by Councillor Kevin Grumetza that the Agenda for the Council Meeting of March 11, 2014 be accepted with the following amendments:

- Item 15a) Change "Betty Kolewaski" to "Concerned Citizens" Questions
- Under Item 14j) Email from Angela Zilinski
- Under Item 8f) MNP Audit Service Plan

CARRIED

Adoption of  
Minutes  
February 24, 2014 Resolution 153-2014  
Special Council Meeting

Moved by Councillor Shelly Hanasyk that the minutes of the February 24, 2014 Special Council Meeting be adopted as presented.

CARRIED

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Adoption of  
Minutes  
February 25, 2014 Resolution 154-2014  
Regular Council Meeting

Moved by Councillor Larry Sisson that the minutes of the February 25, 2014 Regular Council Meeting be adopted as presented.

CARRIED

Adoption of  
Minutes  
February 26, 2014 Resolution 155-2014  
Special Council Meeting

Moved by Councillor Kevin Grumetza that the minutes of the February 26, 2014 Special Council Meeting be adopted as presented.

CARRIED

Adoption of  
Minutes  
March 4, 2014 Resolution 156-2014  
Special Council Meeting

Moved by Councillor Dan Bury that the minutes of the March 4, 2014 Special Council Meeting be adopted as presented.

CARRIED

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re*



Adoption of  
Minutes

March 4, 2014  
Special Council  
Meeting (2)

Resolution 157-2014

Moved by Councillor Kevin Grumetza that the minutes of the March 4, 2014 Special Council Meeting (2) be adopted as presented.

CARRIED

Business Arising  
from the Minutes

There was no information presented for this section of the meeting.

Administration  
CAO Report

Acting CAO Janelle Cornelius presented a report. Additional discussion included:

- Legal costs for the month of November
- Location of legal opinions obtained by Council
- Writing a letter to Carlene Lloyd regarding petition

Resolution 158-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to report on the costs of the latest legal opinions broken down by topic.

CARRIED

Resolution 159-2014

Moved by Councillor Kevin Grumetza that Council accepts the CAO Report as presented.

CARRIED

Delegations  
John Boychuk,  
Radway Seniors

Reeve Wayne Croswell welcomed John Boychuk, Alvin Kruhlak, Bill Jamieson, and Karl Lewisch of the Radway Seniors to the meeting at 9:45 a.m. The delegation presented concerns regarding the steepness of the banks of the Radway Fish Pond. Their recommendation is to slope the east bank of the pond so that it is easier to access for fishing during all seasons. Reeve Wayne Croswell advised that the County will look into the feasibility of performing the requested work on the east bank as soon as the weather allows.

Administration  
Action Item Report

Acting CAO Janelle Cornelius presented the Action Item Report.

Resolution 160-2014

Moved by Councillor Larry Sisson that Council accepts the Action Item Report as presented.

CARRIED

Administration  
Director of  
Corporate  
Services Report

Janelle Cornelius, Director of Corporate Services, presented a report. Additional discussion included:

- Contractor will be working on concrete on south end of building as part of his warranty as soon as weather allows.

Resolution 161-2014

Moved by Councillor Shelly Hanasyk that Council accepts the Director of Corporate Services Report as presented.

CARRIED



Delegations  
Ed Toupin, Altalink Reeve Wayne Croswell welcomed Ed Toupin of Altalink to the meeting at 10:00 a.m. Mr. Toupin presented information on the future power needs of Alberta as well as Altalink's service. Mr. Toupin left the meeting at 10:15 a.m.

Administration  
Joint Meeting with Acting CAO Janelle Cornelius presented a recommendation for participating in a joint meeting with neighboring municipalities.

Neighboring Municipalities  
Resolution 162-2014

Moved by Councillor Kevin Grumetza that Council directs Administration to advise that Thorhild County is interested in participating in a joint meeting of municipalities.

CARRIED

Cheryl Pasay, Director of Land Use & Planning, joined the meeting at 10:18 a.m.

Administration  
Cancel April 8, Acting CAO Janelle Cornelius presented a recommendation for cancelling the regularly scheduled Council meeting of April 8, 2014.

2014 Council Meeting  
Resolution 163-2014

Moved by Councillor Larry Sisson that Council cancels the regularly scheduled Council meeting of April 8, 2014.

<u>In Favor</u>	<u>Opposed</u>
Reeve Wayne Croswell	Councillor Kevin Grumetza
Councillor Larry Sisson	
Councillor Shelly Hanasyk	
Councillor Dan Bury	

CARRIED

Administration  
MNP Audit Service Janelle Cornelius, Acting CAO, presented the 2014 Audit Service Plan.

Plan  
Resolution 164-2014

Moved by Councillor Shelly Hanasyk that Council accepts the 2014 Audit Service Plan as presented.

CARRIED

Delegations  
Sheila Neil, Kalyna Reeve Wayne Croswell welcomed Sheila Neil of Kalyna Country to the meeting at 10:35 a.m. Ms. Neil presented information on Kalyna Country Country activities, attractions, promotions of the region, and its Eco-Museum. The organization is working on promoting winter events in the region such as curling bonspiels and skidoo trails.

Recess  
Reeve Wayne Croswell declared a recess at 10:56 a.m.

Reconvene  
Reeve Wayne Croswell reconvened the meeting at 11:04 a.m. with Cheryl Pasay, Director of Land Use & Planning, Tracy Bailey, Development Clerk, and John Tkachuk, Bylaw Enforcement Officer, in attendance.

*Handwritten signature/initials*

Planning and  
Development  
Director's Report

Cheryl Pasay, Director of Land Use & Planning, presented a report. Additional discussion included:

- Development at Long Lake may be restricted for another season; Alberta Health and AESRD have indicated that the reclamation and testing must be completed before the setback can be considered.

Resolution 165-2014

Moved by Councillor Larry Sisson that Council accepts the Planning and Development Director's Report as presented.

CARRIED

Planning and  
Development  
Uncollectible Tax

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for writing off uncollectible taxes.

Resolution 166-2014

Moved by Councillor Larry Sisson that Council authorizes the outstanding taxes on tax roll 429052008 be written off as an uncollectible bad debt.

CARRIED

Planning and  
Development  
Bylaw 1162-2013  
Animal Control  
Bylaw

John Tkachuk, Bylaw Enforcement Officer, presented a recommendation for first reading of Bylaw 1162-2013 – Animal Control Bylaw.

Resolution 167-2014

Moved by Councillor Shelly Hanasyk that Council gives first reading to Bylaw 1162-2013 – Animal Control Bylaw.

CARRIED

Planning and  
Development  
Proposed Telus  
Communications  
Tower – Long  
Lake

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for a request by Telus Mobility to upgrade and co-locate at the existing Long Lake radio tower site.

Resolution 168-2014

Moved by Councillor Kevin Grumetza that Council reaffirms Resolution 064-2014 to authorize Administration to make application to AESRD to amend the existing MLL 090113 to accommodate Telus Mobility's proposed expansion and upgrade, with the County remaining as lessee of the disposition.

CARRIED

Planning and  
Development  
Thorhild Industrial  
Area Structure  
Plan

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for first reading to Bylaw 1180-2014 – Thorhild Industrial Area Structure Plan.

Resolution 169-2014

Moved by Councillor Kevin Grumetza that Council gives first reading to Bylaw 1180-2014 – Thorhild Industrial Area Structure Plan and set the Public Hearing date for April 22, 2014 at 1:00 p.m.

CARRIED

*ML-G-  
KC*



Utilities  
Director's Report

A report was presented on behalf of Joyce Pierce, Director of Utilities.

Cheryl Pasay, Director of Land Use & Planning, Tracy Bailey, Development Clerk, and John Tkachuk, Bylaw Enforcement Officer, left the meeting at 11:48 a.m.

Rick Nietupski, Director of Public Works, joined the meeting at 11:49 a.m.

Resolution 170-2014

Moved by Councillor Dan Buryn that Council accepts the Utilities Director's Report as presented.

CARRIED

Public Works  
Director's Report

Rick Nietupski, Director of Public Works, presented a report.

Resolution 171-2014

Moved by Councillor Shelly Hanasyk that Council accepts the Public Works Director's Report as presented.

CARRIED

Public Works  
Disposal of  
Replaced  
Equipment

Rick Nietupski, Director of Public Works, presented a recommendation for disposing of old equipment.

Resolution 172-2014

Moved by Councillor Kevin Grumetza that Council authorizes consignment of the County equipment listed below to Prodaniuk's 2014 spring auction:

- Unit #1021 – 1995 Dodge Ram 2500
- Unit #1130 – 1994 Ford L9000 (Gravel Truck)
- Unit #1347 – 1969 IHC 276 Tractor with post pounder
- Unit #1351 – 1970 Hyster C530A (Rubber Tire Packer)
- Unit #1503 – Pre 1980's Hobart Welder (actual year unknown)
- Unit #2200 – 2002 Ford F550 XL 4x4
- Unit #2346 – 1986 JCB 1400B backhoe
- 15' Degelman Mower – due to age and condition
- Unused Metal Filing Cabinets

CARRIED

Public Works  
Tender for One

Rick Nietupski, Director of Public Works, presented a recommendation for tendering of a new grader.

Resolution 173-2014

Moved by Reeve Wayne Croswell that Council authorizes the tender for one new grader.

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 12:00 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 1:00 p.m.

Notice of Motion  
Budget  
Communication

Reeve Wayne Croswell gave his intention to propose the following motion at the next meeting of Council: That a budget communication flyer be sent out to all ratepayers (similar to last year) with graphs showing revenues and expenditures and a message from Council on the back. The final draft would need to be approved by Council before sending it out to the ratepayers.

Resolution 174-2014

Moved by Councillor Dan Buryn that the notice of motion re: budget communication be discussed at today's meeting.

CARRIED

Resolution 175-2014

Moved by Reeve Wayne Croswell that Administration prepares a draft budget communication in consultation with the Reeve for Council's consideration at the March 25, 2014 Council meeting.

CARRIED

Notice of Motion  
Building Canada  
Plan

Councillor Larry Sisson gave notice of his intention to propose the following motion at the next meeting of Council: That Council directs Administration to contact MP Brian Storseth to discuss how the access Building Canada Fund dollars to assist in County infrastructure projects:

- A) Thorhild Lagoon Restructuring
- B) Services to Industrial Lands
- C) County Bridges

Resolution 176-2014

Moved by Councillor Shelly Hanasyk that Council discusses the notice of motion re: Building Canada Plan be discussed at today's meeting.

CARRIED

Resolution 177-2014

Moved by Reeve Wayne Croswell that Council directs Administration to draft a letter to MP Brian Storseth from Reeve Wayne Croswell requesting a meeting to discuss how Thorhild County can access some of the new Building Canada Plan money for our infrastructure.

CARRIED

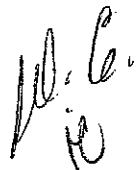
Notice of Motion  
Revisit STARS  
Donation

Reeve Wayne Croswell gave notice of his intention to propose the following motion at the next meeting of Council: That Council revisits its donation to STARS.

Resolution 178-2014

Moved by Reeve Wayne Croswell that Council discusses the notice of motion re: donation to STARS at today's meeting.

CARRIED



Resolution 179-2014

Moved by Reeve Wayne Croswell that Council increases the donation to the Radway Friends of STARS fundraiser to \$2000.

CARRIED

Other Business

There was no information presented for this section of the meeting.

Other  
CorrespondenceResolution 180-2014

Moved by Councillor Dan Buryn that Council participates in the Westlock & District Agricultural Society's parade on August 15, 2014.

CARRIED

Resolution 181-2014

Moved by Councillor Larry Sisson that Council authorizes Councillor Dan Buryn to attend the North Saskatchewan Watershed Alliance Educational Forum on April 10, 2014.

CARRIED

Resolution 182-2014

Moved by Councillor Kevin Grumetza that Thorhild County participates in the Flag Lowering Event on March 12, 2014.

CARRIED

Resolution 183-2014

Moved by Councillor Larry Sisson that Council directs Administration to put out a Request for Proposals for the purchase of a new senior's bus.

CARRIED

Resolution 184-2014

Moved by Councillor Larry Sisson that the Recreation Facility Funding Petition be discussed in camera on the basis of potential legal issues.

In Favor

Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed

Councillor Shelly Hanasyk  
Councillor Kevin Grumetza

CARRIED

*W. C.*  
*W*

Resolution 185-2014

Moved by Councillor Larry Sisson that Council accepts the following as information:

1. Westlock & District Agricultural Society
2. North Saskatchewan Watershed Alliance Educational Forum
3. 2014 Kalyna Festival Thank You
4. 2014 FCSSAA Conference
5. FCSS Northeast Regional Spring Meeting
6. Alberta Municipal Affairs re: Flag Lowering Event
7. Recreational Facility Funding Petition
8. Bruce Atchison re: Seniors' Bus
9. Waste Management Community Meeting
10. Email from Angela Zilinski

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 1:43 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 1:49 p.m.

Confidential Items  
Personnel IssueResolution 186-2014

Moved by Councillor Larry Sisson that Council goes in camera at 1:50 p.m. to discuss a personnel issue.

CARRIED

Angela Bilski, Recording Secretary, left the meeting at 1:51 p.m.

Resolution 187-2014

Moved by Councillor Dan Buryn that Council comes out of camera at 2:21 p.m.

CARRIED

Angela Bilski, Recording Secretary, rejoined the meeting at 2:22 p.m.

Resolution 188-2014

Moved by Councillor Larry Sisson that Council appoints Ms. Betty Kolewaski as CAO of Thorhild County, effective April 7, 2014.

In Favor  
Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed  
Councillor Shelly Hanasyk  
Councillor Kevin Grumetza

CARRIED

Resolution 189-2014

Moved by Councillor Dan Buryn that Council approves and signs the final draft contract between Ms. Betty Kolewaski and Thorhild County.

CARRIED



Resolution 190-2014

Moved by Councillor Larry Sisson that Council authorizes Ms. Betty Kolewaski to contact Interim CAO Janelle Cornelius for the purpose of orientation.

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 2:25 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 2:32 p.m.

Confidential Items  
Draft Response to  
Concerned  
Citizen's  
Questions,  
Personnel Issue,  
Legal Issue

Resolution 191-2014

Moved by Councillor Larry Sisson that Council goes in camera at 2:34 p.m. to discuss the draft response to the Concerned Citizen's questions a personnel issue, and a legal issue.

CARRIED

Angela Bilski, Recording Secretary, left the meeting at 2:35 p.m.

Cheryl Pasay, Director of Land Use & Planning, joined the meeting at 2:40 p.m.

Cheryl Pasay, Director of Land Use & Planning, left the meeting at 2:53 p.m.

Laurie Andrushchyshyn, Payroll and Personnel Manager, joined the meeting at 2:55 p.m.

Laurie Andrushchyshyn, Payroll and Personnel Manager, left the meeting at 3:15 p.m.

Resolution 192-2014

Moved by Councillor Larry Sisson that Council comes out of camera at 4:07 p.m.

CARRIED

Angela Bilski, Recording Secretary, rejoined the meeting at 4:08 p.m.

Resolution 193-2014

Moved by Councillor Shelly Hanasyk that Council authorizes the extension of the Acting CAO position and contract with Janelle Cornelius to April 7, 2014 with all other terms of the original November 26, 2014 contract letter to remain the same.

CARRIED

Resolution 194-2014

Moved by Reeve Wayne Croswell that Council reviews the draft response to the Concerned Citizen's delegation questions and submits any concerns to Administration before the March 25, 2014 Council meeting.

CARRIED



Resolution 195-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to draft an advertisement in regards to the fire department to be reviewed by Council and subsequently submitted to the Review before the next circulation date.

CARRIED

Council Calendar  
Update

The Council Calendar for the months of March and April 2014 were distributed.

## Adjournment

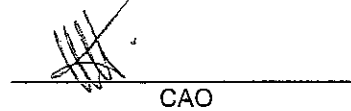
Resolution 196-2014

Moved by Councillor Dan Bury that the meeting adjourn at 3:10 p.m.

CARRIED

These minutes approved this twenty-fifth day of  
March, 2014.

  
REEVE

  
CAO



## THORHILD COUNTY

### REQUEST FOR DECISION

**Date:** March 11, 2014  
**To:** County Council  
**From:** Rick Nietupski, PW Director  
**Subject:** TENDER FOR ONE (1) NEW GRADER

#### 1.0 PURPOSE

To request Council authorize the tender for one (1) new grader for the newly developed grader division per the 2014 budget.

#### 2.0 BACKGROUND

With Council's addition of one (1) new grader division into the 2014 budget and as per Policy 305, point 5 – "All tenders with an estimated cost in excess of \$100,000 require Council authorization.

#### 3.0 ALTERNATIVES

3.1 Council authorize the tender for one new grader.

3.2 Council delay the tender for one new grader at this time.

#### 4.0 DISCUSSION

Once the tender has been awarded it normally takes 8 – 20 weeks for delivery of the machine. Delivery time is based on the availability of the machine.

#### 5.0 FINANCIAL IMPLICATIONS

Included in the 2014 budget.

#### 6.0 INTERDEPARTMENTAL IMPLICATIONS - NONE

#### 7.0 INTERGOVERNMENTAL IMPLICATIONS - NONE

#### 8.0 POLITICAL/PUBLIC IMPLICATIONS - NONE

#### 9.0 OTHER COMMENTS – NONE

## 10.0 RECOMMENDATIONS

Council authorize the tender for one new grader.

Prepared By: RL 2

Reviewed By: HH

CAO'S COMMENTS:





*To achieve excellence in leadership, growth, communication and services to the ratepayers and residents of Thorhild County in a fair, prudent, respectful, and equitable manner.*

THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE REGULAR MEETING OF THE COUNTY COUNCIL TO BE HELD ON  
TUESDAY, APRIL 22, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY  
ADMINISTRATION BUILDING.

	Pages
1. CALL TO ORDER	
2. ADDITIONS TO THE AGENDA	
3. ADOPTION OF THE AGENDA	
4. PUBLIC HEARING (S)	
a) Bylaw 1180 – Thorhild Industrial Area Structure Plan – 1:00 p.m.	1 – 5
b)	
5. ADOPTION OF MINUTES	
a) Regular Council Meeting – March 25, 2014	6 – 13
b) Special Council Meeting – April 8, 2014	14 – 15
c)	
6. BUSINESS ARISING FROM THE MINUTES	
a)	
7. DELEGATIONS	
a) Benji Waser, MNP LLP – 9:40 a.m.	16 – 41
b) <del>Sgt. Chris Cooper, Redwater RCMP – 10:15 a.m.</del>	42
c) Dan Kanuka, Municipal Assessment Services – 10:30 a.m.	43 – 44
d) Harry Tomniuk – 10:45 a.m.	45
e) Rina Blacklaws, Waste Management of Canada – 11:00 a.m.	46 – 47
f)	
8. ADMINISTRATION & FINANCE	
a) CAO Report	48
b) Director of Corporate Services Report	Handout
c) 2013 Year End Financial Report	Handout
d) Long Lake Ski Area Manager's Seasonal Year End and Financial Report	49 – 50
e) AAMDC Spring Convention Invoice	51 – 52
f) Ratepayer Survey	53 – 57
g) Special Meeting Request for 2014 Millrate Presentation	58 – 59
h) 2014 FRIAA Application	60 – 67
i)	
9. PLANNING AND DEVELOPMENT	
a) Bylaw 1180-2014 – Thorhild Industrial Area Structure Plan	68 – 69
b) Long Lake Drainage Concerns	70 – 72
c)	

*ML-Co*  
*BKH*

10. **UTILITIES**
- a) Utilities Director's Report 73 – 75
  - b)
11. **PUBLIC WORKS**
- a) Public Works Director's Report 76 – 79
  - b) Agricultural Fieldman's Report 80 – 81
  - c) Washroom Facility at Radway Fish Pond 82 – 84
  - d) Funding Request for K-6 Farm Safety Training 85 – 94
  - e) 2014 Grader Tender 95 – 98
  - f) 2014 Tractor Tender 99 – 102
  - g) Opal Road Chip Sealing and Line Painting 103 – 104
  - h)
12. **NOTICE OF MOTION**
- a) Councillor Hanasyk – Wording for survey 105
  - b) Councillor Hanasyk – Roles & Responsibilities workshop 106
  - c) Councillor Sisson - traffic count on Opal Road North
13. **OTHER BUSINESS**
- a)
14. **OTHER CORRESPONDENCE**
- a) Alberta Transportation re: Opal Road swap 107
  - b) Workers' Compensation Board re: National Day of Mourning 108
  - c) Newbrook 4-H Beef Builders 109
  - d) ATCO Community Symposium 110
  - e) Lorraine Belland re: Emergency Services Response 111
  - f) Alberta Tourism, Parks and Recreation re: 2017 Alberta 55 Plus Winter Games 112 – 113
  - g) GROWTH Alberta Annual General Meeting 114 – 115
  - h) Barbara Kaiser re: Animal Control Bylaw 116
  - i) Brian Storseth News Release 117
  - j) FCSS Association of Alberta re: FCSS Program funding 118 – 119
  - k) Thorhild Cooperative Assoc. Ltd. re: Grand Opening 120
  - l) Elected Officials Education Program Emergency Preparedness Planning Course 121
  - m) Doctor Recruitment/Retention Meeting 122 – 123
  - n) Municipal Planning Services Ltd. re: Westlock County MDP & LUB Development 124
  - o)
15. **IN CAMERA**
- a) Legal Issues
  - b) Personnel Issues
  - c) Land Issue
16. **COUNCIL CALENDAR UPDATE** handout
17. **ADJOURNMENT**

THORHILD COUNTY  
REGULAR COUNCIL MEETINGMINUTES OF THE MEETING OF THE COUNTY COUNCIL HELD ON  
TUESDAY, APRIL 22, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS  
AT THE COUNTY ADMINISTRATION OFFICE

Present	Wayne Croswell Larry Sisson Dan Bury Shelly Hanasyk Kevin Grumetza	Reeve Deputy Reeve Councillor Councillor Councillor
Administration	Betty Kolewaski Janelle Cornelius Angela Bilski	CAO Director of Corporate Services Recording Secretary
Call to Order	Reeve Wayne Croswell called the meeting to order at 9:30 a.m. The Reeve advised all in attendance that he had given Councillor Dan Bury and Joanna Rusinko permission to audio record the Council meeting.	
<u>Adoption of Agenda</u> April 22, 2014	<u>Resolution 234-2014</u>  Moved by Councillor Kevin Grumetza that the Agenda for the Council Meeting of April 22, 2014 be accepted with the following amendments: <ul style="list-style-type: none"> <li>• Under Item 12c) Councillor Larry Sisson – direct Administration install traffic counters on Opal Road between Hwy 18 and Hwy 661 for a period of 2 weeks to establish the amount and type of traffic that is utilizing the road</li> </ul>	
	CARRIED	
<u>Adoption of Minutes</u> March 25, 2014 Regular Council Meeting	<u>Resolution 235-2014</u>  Moved by Councillor Larry Sisson that the minutes of the March 25, 2014 Regular Council Meeting be adopted as presented.	
	CARRIED	
<u>Adoption of Minutes</u> April 8, 2014 Special Council Meeting	<u>Resolution 236-2014</u>  Moved by Councillor Shelly Hanasyk that the minutes of the April 8, 2014 Special Council Meeting be adopted as presented.	
	CARRIED	
<u>Business Arising from the Minutes</u>	There was no information presented for this section of the meeting.	
<u>Delegations</u> Benji Waser, Ashley Ruggiero, MNP LLP	Reeve Wayne Croswell welcomed Benji Waser and Ashley Ruggiero of MNP LLP to the meeting at 9:40 a.m. Mr. Waser presented the 2013 Audited Financial Statements for Thorhild County.  <u>Resolution 237-2014</u>  Moved by Councillor Larry Sisson that Council approves the 2013 Audited Financial Statements for Thorhild County as presented.	

CARRIED



Delegations  
Sgt. Chris Cooper,  
Redwater RCMP

Sgt. Chris Cooper was unable to attend today's meeting.

Delegations  
Dan Kanuka,  
Municipal  
Assessment  
Services

Reeve Wayne Croswell welcomed Dan Kanuka of Municipal Assessment Services to the meeting at 10:23 a.m. Mr. Kanuka presented a report on 2013 Assessment Growth. 20% of the properties are reviewed annually. Growth in 2013 compared to 2012 is minimal.

Resolution 238-2014

Moved by Councillor Shelly Hanasyk that Council accepts the 2013 Assessment Growth Report as information.

CARRIED

Councillor Shelly Hanasyk left the meeting at 10:33 a.m.

Mr. Kanuka left the meeting at 10:33 a.m.

Councillor Shelly Hanasyk rejoined the meeting at 10:35 a.m.

Administration  
CAO Report

CAO Betty Kolewaski presented a report. Additional discussion included:

- Council will receive copies of budget newsletter before they are sent out through mailboxes.
- Tender documents for reclamation of landfill at Long Lake Fire Hall site.

Resolution 239-2014

Moved by Councillor Larry Sisson that Council accepts the CAO Report as presented.

CARRIED

Administration  
Director of  
Corporate  
Services Report

Janelle Cornelius, Director of Corporate Services, presented a report. Additional discussion included:

- Sidewalk at south end of building will be replaced as soon as the weather allows, entirely at the cost of the contractor.

Resolution 240-2014

Moved by Councillor Kevin Grumetza that Council accepts the Director of Corporate Services Report as presented.

CARRIED

Administration  
2013 Year End  
Financial Report

Acting CAO Janelle Cornelius presented the 2013 Year End Financial Report.

Resolution 241-2014

Moved by Councillor Dan Buryn that Council accepts 2013 Year End Financial Report as information.

CARRIED

*U. G.*  
*B.H.K.*

Delegations  
Harry Tomniuk

Reeve Wayne Croswell welcomed Harry Tomniuk to the meeting at 10:50 a.m. Mr. Tomniuk presented his concerns regarding an invoice he received for damages incurred to a gas riser in Abee.

Resolution 242-2014

Moved by Councillor Larry Sisson that Council goes in camera at 10:56 a.m. to discuss an invoice appeal.

CARRIED

Angela Bilski, Recording Secretary, and Janelle Cornelius, Director of Corporate Services, left the meeting at 10:58 p.m.

Resolution 243- 2014

Moved by Councillor Larry Sisson that Council comes out of camera at 11:10 a.m.

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 11:10 a.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 11:16 a.m.

Delegations  
Paul Burns, Rina  
Blacklaws, Marc  
Leduc, Jackie  
Lang, WM of  
Canada Corp.

Reeve Wayne Croswell welcomed Rina Blacklaws, Paul Burns, Marc Leduc, and Jackie Lang of Waste Management of Canada Corporation to the meeting 11:17 a.m. Mr. Burns presented an update on surface water and other concerns outlined in a letter from the County dated April 11, 2014. Mr. Burns invited the public to attend an Open House on April 23, 2014 at 7:00 p.m. at the Abee Community Hall. WM will be selecting 2 – 3 new members for the Community Advisory Committee in early May, with preference for individuals living within a 3 km radius of the site. WM will be doing additional reviews of the surface water issues with the help of AECOM. WM will provide information on the property sales within the radius specified by the development permit and report to Council once a year. The delegation left the meeting at 11:32 a.m.

Administration  
Long Lake Ski  
Area Manager's  
Seasonal Year  
End & Financial  
Reports

Acting CAO Janelle Cornelius presented the Long Lake Ski Area Manager's Seasonal Year End & Financial Reports. Ms. Cornelius requested that page of the agenda package be stricken and that the revised financial report will be provided at the next meeting of Council.

Resolution 244-2014

Moved by Councillor Kevin Grumetza that Council accepts the Long Lake Ski Area Manager's Seasonal Year End & Financial Reports as information.

CARRIED

Administration  
AAMDC Spring  
Convention  
Invoice

Janelle Cornelius, Director of Corporate Services, presented a recommendation for payment of the invoice for the AAMDC Spring Convention.

Resolution 245-2014

Moved by Councillor Larry Sisson that Council authorizes the payment of \$420.00 for Betty Kolewaski's registration to the 2014 AAMDC Spring Convention.

In Favor  
Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Bury

Opposed  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Administration  
Ratepayer Survey

CAO Betty Kolewaski presented a recommendation for utilizing an online survey tool to perform a ratepayer survey.

Resolution 246-2014

Moved by Councillor Shelly Hanasyk that Council authorizes Administration to conduct a ratepayer survey using an online survey tool.

CARRIED

Administration  
Special Meeting  
Request for the  
2014 Millrate  
Presentation

Janelle Cornelius, Director of Corporate Services, presented a recommendation to schedule a special council meeting to discuss the 2014 millrates.

Resolution 247-2014

Moved by Councillor Shelly Hanasyk that Council schedules a Special Council Meeting on Tuesday, May 6, 2014 at 9:30 a.m. to discuss 2014 millrates.

CARRIED

Administration  
2014 FRIAA  
Application

CAO Betty Kolewaski presented a recommendation for submission of an application to the FRIAA program for the Newbrook West area.

Resolution 248-2014

Moved by Councillor Kevin Grumetza that Council authorizes Administration to submit the 2014 FRIAA FireSmart Program application for the construction of 40 km of fire guards in the Newbrook West area.

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 11:55 a.m.

Public Hearing  
Bylaw 1180-2014  
- Thorhild  
Industrial Area  
Structure Plan

Reeve Wayne Croswell called the Public Hearing for Bylaw 1180-2014 - Thorhild Industrial Area Structure Plan to order at 1:05 p.m. with Jane Dauphinee of Municipal Planning Services Ltd. in attendance.

Introductions

Introductions of Administration, media, and members of the public were made. Thorhild County is considered to be the Applicant in this hearing.

*Handwritten signature:* M. E. BARR

Advice on  
Councillor Role

Reeve Wayne Croswell advised that when hearing submissions on a bylaw amendment or rezoning, a Councillor is not performing political functions, but is performing duties as an impartial decision maker. The member's sole role is to make the best planning decision based on the evidence presented.

Record of  
ProceedingsResolution 249-2014

Moved by Councillor Shelly Hanasyk that the proceedings of the Public Hearing be recorded.

CARRIED

Purpose of Public  
Hearing:  
Bylaw 1180-2014

CAO Betty Kolewaski stated the purpose of the Public Hearing: Bylaw 1180-2014 – Thorhild Industrial Area Structure Plan.

Call for Applicant  
to Come Forward

Reeve Wayne Croswell requested the Applicant to introduce themselves and the nature of their request.

Objections to  
Council

Reeve Wayne Croswell questioned whether there were any objections to the Council members that were to hear submissions at the Public Hearing.

There were no objections raised from the Applicants or from members of the audience.

Outline the  
Hearing Process

Reeve Wayne Croswell outlined the process that will be used during the Hearing: Administration will make a presentation first; there will be questions of clarification; the Applicant will then make a presentation; there will be questions of clarification; the Councillors will then hear from those persons who have registered to speak followed by others who wish to speak and who identify themselves; there will again be questions of clarification. Administration and the Applicant can then present any final comments they wish to make.

Verbal presentations shall be limited to 5 minutes unless the Council consents to extend. Written submissions will be reviewed by Council but not read aloud.

Confirm the  
Hearing Process

Reeve Wayne Croswell questioned the Applicant and the audience if there were any concerns with the outlined process.

There were no objections raised from the Applicant or the audience.

Development  
Officer  
Presentation

Jane Dauphinee of Municipal Planning Services presented the parties which were notified as part of the process and were given an opportunity to provide comments. Comments were considered in the preparation of the Thorhild Industrial Area Structure Plan. Some changes to road alignments may have to be made to comply with Alberta Transportation regulations. There may be some amendments to make to consider the concerns of Aspen View Public School Division.

Applicant  
Presentation

CAO Betty Kolewaski presented information on behalf of Thorhild County.

Call for Others to  
Speak

There were no registered speakers.

Philip Baril, adjacent landowner

- Would prefer that his property (87 acres) not be included as part of the plan
- Is concerned that the plan may devalue his property and restrict any development he may wish to consider in the future

*M. G.  
B.H.H.*

- Plan should only include the land that is owned by the County
- Attended the open house but just became fully aware of the implications for his own property
- There are currently restrictions due to a lagoon and an old landfill
- Would like the process delayed until the end of June so that he can seek legal counsel

Jane Dauphinee

- All of the adjacent landowners were notified of the process but there was no open house held after the final draft was complete

Harry Tomniuk

- Old lagoon is situated near the railway tracks
- Development should proceed to promote growth in the county and support local business

Murray Holmlund

- Would land in future phases be available at any time?
  - Would depend on the proposed servicing of the lots
- Would the county be flexible in placement of the roads so that bigger parcels could be accommodated?
- Is in favor of the proposal but is requesting some flexibility

Development  
Officer Final  
Comments

Jane Dauphinee advised that the plan doesn't impact current zoning; document would guide future land use bylaw amendments and rezoning. Document is always amendable.

Applicant's Final  
Comments

There were no further comments.

Conclude Hearing

Resolution 250-2014

Moved by Councillor Larry Sisson that the hearing be concluded at 1:40 p.m.

CARRIED

Planning and  
Development  
Bylaw 1180-2014  
– Thorhild  
Industrial Area  
Structure Plan

Resolution 251-2014

Moved by Councillor Larry Sisson that Council directs MPS to contact Alberta Transportation and Aspen View Public School Division in order to address the issues raised in their submissions.

CARRIED

Resolution 252-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to contact Mr. Philip Baril to address his concerns about the Thorhild Industrial Area Structure Plan.

CARRIED

Resolution 253-2014

Moved by Councillor Kevin Grumetza that Council directs Administration to contact any landowners affected by the Thorhild Industrial Area Structure Plan and to provide them with a draft map of the plan.

CARRIED



Planning and  
Development  
Long Lake  
Drainage  
Concerns

CAO Betty Kolewaski presented a recommendation for addressing drainage issues in the Hamlet of Long Lake.

Resolution 254-2014

Moved by Councillor Larry Sisson that Council accepts the report on the Long Lake drainage concerns as information and directs Administration to make arrangements with the Long Lake Cottage Owners Association to address the issues with drainage concerns at the Hamlet of Long Lake.

CARRIED

Utilities  
Director's Report

Joyce Pierce, Director of Utilities, joined the meeting at 2:03 p.m.

Joyce Pierce, Director of Utilities, left the meeting at 2:05 p.m.

Resolution 255-2014

Moved by Councillor Kevin Grumetza that Council accepts the Utilities Director's Report as presented.

CARRIED

Public Works  
Director's Report

Resolution 256-2014

Moved by Councillor Larry Sisson that Council accepts the Public Works Director's Report as presented.

CARRIED

Public Works  
Agricultural  
Fieldman's Report

Resolution 257-2014

Moved by Councillor Shelly Hanasyk that Council accepts the Agricultural Fieldman's Report as presented.

CARRIED

Public Works  
Washroom Facility  
at Radway Fish  
Pond

Clarence Dowhan, Agricultural Fieldman, presented a recommendation for the placement and maintenance of a washroom facility at the Radway Fish Pond.

Resolution 258-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to work with the Radway Lions Club on placing a permanent washroom facility with holding tank that is wheelchair accessible, that Thorhild County take ownership and maintenance of the facility, and that \$2000 be added to the 2014 budget for excavating and building setup.

CARRIED

Public Works  
Funding Request  
for K-6 Farm  
Safety Training

Clarence Dowhan, Agricultural Fieldman, presented a recommendation for financial support of the Farm Safety Centre.

Resolution 259-2014

Moved by Councillor Kevin Grumetza that Council approves a financial contribution to the Farm Safety Centre in the amount of \$570.50.

CARRIED

*all G  
BHK*

Public Works  
Grader Tender

Rick Nietupski, Director of Public Works, presented a recommendation for awarding the 2014 tender for a new grader.

Resolution 260-2014

Moved by Councillor Larry Sisson that Council awards the tender for the supply of one new grader to Finning Canada at the tendered price of \$358,500.00.

In Favor

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Bury

Opposed

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Public Works  
Tractor Tender

Rick Nietupski, Director of Public Works, presented a recommendation for awarding the 2014 tender for a new tractor.

Resolution 261-2014

Moved by Councillor Larry Sisson that Council awards the tender to Rocky Mountain Equipment (RME) for the 2014 Kubota M135F tractor at the tendered amount of \$79,150.00.

CARRIED

Public Works  
Opal Road Chip  
Sealing and Line  
Painting

Rick Nietupski, Director of Public Works, presented a recommendation for proceeding with the tender for chip sealing and line painting for Opal Road.

Resolution 262-2014

Moved by Councillor Kevin Grumetza that Council authorizes the tendering for chip sealing and line painting on Opal Road from Highway 18 south to the County boundary.

In Favor

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

Opposed

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 2:36 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 2:49 p.m.

Notice of Motion  
Survey Questions

Councillor Shelly Hanasyk gave notice of her intention to propose the following motion at the next meeting of Council: That Council allows submission from any recreational organization on suggestions on wording for the survey that will go out in the tax notices.

Resolution 263-2014

Moved by Councillor Shelly Hanasyk that Council discusses all of the notices of motion at today's meeting.

CARRIED

*dl. G.*  
*BKH*

Notice of Motion  
Roles and  
Responsibilities  
Session

Councillor Shelly Hanasyk gave notice of her intention to propose the following motion at the next meeting of Council: That Municipal Affairs come in and do a Roles and Responsibilities of council session as soon as possible.

Resolution 264-2014

Moved by Councillor Shelly Hanasyk that Municipal Affairs come in and do a Roles and Responsibilities of council session as soon as possible.

In Favor

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

Opposed

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Bury

DEFEATED

Notice of Motion  
Traffic Count on  
Opal RoadResolution 265-2014

Moved by Councillor Larry Sisson that Council directs Administration to install traffic counters on the 12 miles of Opal Road between Highway 18 and Highway 661 for a period of 2 weeks after the road ban has been lifted in order to determine the volume and type of traffic using this road.

CARRIED

Other Business

There was no information presented for this section of the meeting.

Other  
CorrespondenceResolution 266-2014

Moved by Councillor Shelly Hanasyk that Council recognizes April 28, 2014 as a National Day of Mourning by displaying posters and lowering the flag to half-mast.

CARRIED

Resolution 267-2014

Moved by Councillor Kevin Grumetza that Council directs Administration to purchase a plaque to recognize the grand opening of the Thorhild Home and Agro Centre at a cost of up to \$100.00.

CARRIED

Resolution 268-2014

Moved by Councillor Kevin Grumetza that Council accepts the following as information:

1. Alberta Transportation re: Opal Road swap
2. Workers' Compensation Board re: National Day of Mourning
3. Newbrook 4-H Beef Builders
4. ATCO Community Symposium
5. Lorraine Belland re: Emergency Services Response
6. Alberta Tourism, Parks and Recreation re: 2017 Alberta 55 Plus Winter Games
7. GROWTH Alberta Annual General Meeting
8. Barbara Kaiser re: Animal Control Bylaw
9. Brian Storseth News Release
10. FCSS Association of Alberta re: FCSS Program funding
11. Thorhild Cooperative Assoc. Ltd. re: Grand Opening



12. Elected Officials Education Program Emergency Preparedness Planning Course
13. Doctor Recruitment/Retention Meeting
14. Municipal Planning Services Ltd. re: Westlock County MDP & LUB Development

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 3:15 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 3:23 p.m.

Confidential Items  
Land Issue, Legal  
Issues, Personnel  
IssueResolution 269-2014

Moved by Councillor Larry Sisson that Council goes in camera at 3:23 p.m. to discuss a land issue, legal issues, and personnel issues.

CARRIED

Angela Bilski, Recording Secretary, left the meeting at 3:24 p.m.

Resolution 270-2014

Moved by Councillor Larry Sisson that Council comes out of camera at 4:27 p.m.

CARRIED

Janelle Cornelius, Director of Corporate Services, left the meeting at 4:27 p.m.

Resolution 271-2014

Moved by Councillor Larry Sisson that Council goes in camera at 4:29 p.m. to discuss

CARRIED

Councillor Shelly Hanasyk left the meeting at 4:37 p.m.

Councillor Shelly Hanasyk rejoined the meeting at 4:38 p.m.

Resolution 272-2014

Moved by Councillor Larry Sisson that Council comes out of camera at 4:43 p.m.

CARRIED

Angela Bilski, Recording Secretary, rejoined the meeting at 4:44 p.m.

Resolution 273-2014

Moved by Councillor Kevin Grumetza that Council authorizes Administration to contact AAMDC to fan-out to all municipalities to determine if the municipalities are charging residents for fire fighting and fire response.

CARRIED



Resolution 274-2014

Moved by Councillor Shelly Hanasyk that Council authorizes Administration to contact Omni-McCann to provide documentation and reports that correspond to the billings for Council to review and to invite Omni-McCann to a subsequent Council meeting.

CARRIED

Resolution 275-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to sell the Radway property located at Lot 11, Block 6, Plan 0420976 to Barbara Hittinger for \$31,000.

CARRIED

Resolution 276-2014

Moved by Councillor Shelly Hanasyk that Council authorizes Administration to contact Mr. Harry Tomniuk regarding the invoice and advise him that Council stands by its previous decision.

CARRIED

Council Calendar  
Update

The Council Calendar for the months of May and June 2014 were distributed.

## Adjournment

Resolution 277-2014

Moved by Councillor Larry Sisson that the meeting adjourn at 4:46 p.m.

CARRIED

These minutes approved this thirteenth day of

May, 2014.

Wayne Lawrence Betty K. Holowski  
REEVE CAO

