



# THORHILD COUNTY

## REQUEST FOR DECISION

**Date:** April 22, 2014  
**To:** County Council  
**From:** Rick Nietupski, PW Director  
**Subject:** GRADER TENDER

### 1.0 PURPOSE

To seek Council authorization to award the 2014 tender for one (1) new grader for the newly developed grader division per the 2014 budget.

### 2.0 BACKGROUND

With Council's addition of one (1) new grader division into the 2014 budget and as per Policy 305, point 5 – "All tenders with an estimated cost in excess of \$100,000 require Council authorization." – MOTION 173-2014

### 3.0 ALTERNATIVES

3.1 Award the tender for the supply of one (1) new grader to Finning Canada at the tendered price of \$358,500.00.

3.2 Decline all bids and direct administration to reevaluate other options or retender.

### 4.0 DISCUSSION

Once the tender has been awarded it normally takes 8 – 20 weeks for delivery of the machine. Delivery time is based on the availability of the machine. The expected delivery date for the new machine is August 25, 2014.

The recommendation is based on cost after 5 year guaranteed buy back. (see Attached chart) The grader was budgeted at \$346,455.00 and tender price is \$358,500.00 - \$12,045.00 over budget.

### 5.0 FINANCIAL IMPLICATIONS

Budgeted at \$346,455.00 and included in the 2014 budget.

### 6.0 INTERDEPARTMENTAL IMPLICATIONS - NONE

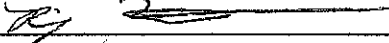
### 7.0 INTERGOVERNMENTAL IMPLICATIONS – NONE

8.0 POLITICAL/PUBLIC IMPLICATIONS – NONE

9.0 OTHER COMMENTS – NONE

10.0 RECOMMENDATIONS

Award the tender for the supply of one (1) new grader to Finning Canada at the tendered price of \$358,500.00.

Prepared By: 

Reviewed By:  FOR CAO 

CAO'S COMMENTS:

### COMPARISON CHART

	SMS EQUIPMENT (KOMATSU)	FINNING 160M	BRANDT - 870G	BRANDT - 870GP
NEW MACHINE PRICE	\$347,261.00	\$358,500.00	\$368,900.00	\$382,900.00
GUARANTEED TRADE IN 5 YEARS OR 7500 HRS.*	\$114,000.00		\$135,000.00	\$140,000.00
GUARANTEED BUY BACK 5 YEARS OR 7500 HRS.		\$151,900.00		
FINNING BUY BACK (if applicable)				
<b>TOTAL MACHINE COST</b>	<b>\$233,261.00</b>	<b>\$206,000.00</b>	<b>\$233,900.00</b>	<b>\$242,900.00</b>
	\$27,261.00		\$27,900.00	\$36,900.00
TENDER COMPLIANT	NO	YES	NO	NO

\* To exercise the guaranteed trade in value, the County must purchase another new Motor Grader from Brandt Tractor Ltd or SMS Equipment.





To achieve excellence in leadership, growth, communication and services to the ratepayers and residents of Thorhild County in a fair, prudent, respectful, and equitable manner.

THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE REGULAR MEETING OF THE COUNTY COUNCIL TO BE HELD ON TUESDAY, JUNE 24, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY ADMINISTRATION BUILDING.

	Pages
1. CALL TO ORDER	
2. ADDITIONS TO THE AGENDA	
3. ADOPTION OF THE AGENDA	
4. PUBLIC HEARING (S)	
a)	
5. ADOPTION OF MINUTES	
a) Regular Council Meeting – June 10, 2014	1 – 8
b)	
6. BUSINESS ARISING FROM THE MINUTES	
a)	
7. DELEGATIONS	
a) Tilly Jensen – 10:00 a.m.	9
b) Alan Lui, Blair Birch, Associated Engineering – 10:30 a.m.	10
c) Jesse Ferguson, Genesis Integration – 11:30 a.m.	11
d)	
8. ADMINISTRATION & FINANCE	
a) CAO Report	12
b) Director of Corporate Services Report	13 - 17
c) Waiver of Emergency Services Charges	18 - 20
d) Para Transit Bus	21 - 25
e) Trade Show in Fort McMurray Sept. 19 – 21, 2014	26 - 28
f) Thorhild Fire Hall Overhead Door Bid	
9. PLANNING AND DEVELOPMENT	
a) Planning and Development Director's Report	29
b) Salvage Auction/Demolition Proposal – Thorhild Elementary School and Lands	30 - 38
c) Bylaw 1187-2014 – Application to Amend the Village of Thorhild Land Use Bylaw No. 01-2004	39 - 46
d) Bylaw 1186-2014 - Establishment of County Assessor	47 - 49
e)	
10. UTILITIES	
a) Water Rates Effective June 1, 2014	50 - 52
b) Long Lake Lagoon Use	53 - 55
c) Long Lake Hamlet Public Presentation	56 - 57
d)	

*M.C. BNR*



THORHILD COUNTY  
REGULAR COUNCIL MEETING

MINUTES OF THE MEETING OF THE COUNTY COUNCIL HELD ON  
TUESDAY, JUNE 24, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS  
AT THE COUNTY ADMINISTRATION OFFICE

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Present	Wayne Croswell Larry Sisson Dan Bury	Reeve Deputy Reeve Councillor
Regrets	Shelly Hanasyk Kevin Grumetza	Councillor Councillor
Administration	Betty Kolewaski Janelle Cornelius Angela Bilski Edward LeBlanc	CAO Director of Corporate Services Recording Secretary Community Economic Development Officer
Call to Order	Reeve Wayne Croswell called the meeting to order at 9:30 a.m.	
Moment of Silence	Reeve Wayne Croswell requested a minute of silence be observed for Pat King, a recently deceased member of the Thorhild Emergency Services Department.	
<u>Adoption of Agenda</u> June 24, 2014	<u>Resolution 441-2014</u>  Moved by Councillor Larry Sisson that the Agenda for the Council Meeting of June 24, 2014 be accepted with the following amendments: <ul style="list-style-type: none"> <li>• Under 8f) Fire Hall Overhead Door Bid</li> <li>• Under 15f) Governance Issue</li> </ul>	CARRIED
<u>Adoption of Minutes</u> June 10, 2014 Regular Council Meeting	<u>Resolution 442-2014</u>  Moved by Councillor Dan Bury that the minutes of the June 10, 2014 Regular Council Meeting be adopted with the following amendment on page 170: spelling correction on Weinrich Construction.	CARRIED
<u>Business Arising from the Minutes</u>	There was no information presented for this section of the meeting.	
<u>Administration</u> CAO Report	CAO Betty Kolewaski presented a report. Additional discussion included: <ul style="list-style-type: none"> <li>• Potential land purchaser has corresponded with CAO regarding deferral of land purchase</li> <li>• Heavy load transport between Edmonton International Airport and Agrium on June 28, 2014 via Highway 18</li> <li>• Follow up with Aspen View Schools regarding Radway Playground</li> </ul>	
	<u>Resolution 443-2014</u>  Moved by Councillor Larry Sisson that Council accepts the CAO Report as presented.	CARRIED

*M.C.*  
*B.H.*

Administration  
Director of  
Corporate  
Services Report

Janelle Cornelius, Director of Corporate Services, presented a report.

Resolution 444-2014

Moved by Councillor Dan Buryr that Council accepts the Director of Corporate Services Report as presented.

CARRIED

Administration  
Waiver of  
Emergency  
Services Charges

CAO Betty Kolewaski presented a recommendation for waiving Emergency Services charges.

Resolution 445-2014

Moved by Reeve Wayne Crosswell that Council authorizes Administration to waive the Emergency Services charges listed except Item 8 and the costs of Items 6 and 7 that are not covered by insurance.

CARRIED

Administration  
Para Transit Bus

CAO Betty Kolewaski presented a recommendation for selecting and awarding the tender for the Para Transit Bus.

Resolution 446-2014

Moved by Councillor Dan Buryr that Council authorizes Administration to award the Para Transit Bus tender to WCICB bus.

CARRIED

Delegations  
Tillie Jensen

Reeve Wayne Crosswell welcomed Tillie Jensen to the meeting at 10:00 a.m. Ms. Jensen presented concerns about drainage from a neighboring property at the Hamlet of Long Lake.

Recess

Reeve Wayne Crosswell declared a recess at 10:28 a.m.

Reconvene

Reeve Wayne Crosswell reconvened the meeting at 10:34 a.m. with Joyce Pierce, Director of Utilities, in attendance.

Delegations  
Alan Lui, Blair  
Birch, Associated  
Engineering

Reeve Wayne Crosswell welcomed Alan Lui and Blair Birch of Associated Engineering to the meeting at 10:35 a.m.

Resolution 447-2014

Moved by Councillor Dan Buryr that Council accepts the Hamlet of Long Lake Water and Wastewater Servicing Study Update as presented as the final report to be used to present to the residents of Long Lake.

CARRIED

Utilities  
Long Lake Hamlet  
Public  
Presentation Date

Joyce Pierce, Director of Utilities, presented a recommendation for setting a date for the Long Lake Hamlet public presentation of the water distribution and wastewater collection system by Associated Engineering.

Resolution 448-2014

Moved by Reeve Wayne Crosswell that Council resolves to set the meeting date for the Hamlet of Long Lake water/wastewater presentation to Saturday, July 19, 2014 at 10:00 a.m. at the Long Lake Fire Hall.

CARRIED





- Recess Reeve Wayne Croswell declared a recess at 11:28 a.m.
- Reconvene Reeve Wayne Croswell reconvened the meeting at 11:31 a.m.
- Delegations  
Jesse Ferguson,  
Genesis  
Integration Reeve Wayne Croswell welcomed Jesse Ferguson of Genesis Integration to the meeting at 11:30 a.m. Mr. Ferguson presented a proposal for a video recording system for Council chambers.
- Recess Reeve Wayne Croswell declared a recess at 12:06 p.m.
- Reconvene Reeve Wayne Croswell reconvened the meeting at 1:00 p.m. with Cheryl Pasay, Director of Land Use & Planning, in attendance.
- Administration  
September 19 –  
21, 2014 Trade  
Show Fort  
McMurray CAO Betty Kolewaski presented a recommendation for participating in a trade show in Fort McMurray.
- Joyce Pierce, Director of Utilities, joined the meeting at 1:10 p.m.
- Resolution 449-2014
- Moved by Councillor Larry Sisson that Council provides their formal direction to Administration in order to make all the necessary arrangements to participate in the September 19 – 21, 2014 Fort McMurray Trade Show, at a cost of \$5,500.
- CARRIED
- Administration  
Thorhild Fire Hall  
Overhead Door  
Bid CAO Betty Kolewaski presented a recommendation for accepting a bid for the Thorhild Fire Hall Overhead Door project.
- Resolution 450-2014
- Moved by Councillor Larry Sisson that Council accepts the bid of \$56,000 for the Thorhild Fire Hall Overhead Door project and authorizes Administration to transfer the appropriate amount from accumulated surplus.
- CARRIED
- Planning and  
Development  
Director's Report Cheryl Pasay, Director of Land Use & Planning, presented a report
- Rick Nietupski, Director of Public Works, and Clarence Dowhan, Agricultural Fieldman, joined the meeting at 1:15 p.m.
- Resolution 451-2014
- Moved by Councillor Larry Sisson that Council accepts the Planning & Development Director's Report as presented.
- CARRIED

*L.L. G.*  
*B.H.*

Planning and Development  
Salvage Auction/  
Demolition  
Proposal –  
Thorhild  
Elementary School  
and Lands

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation regarding the draft Request for Proposal (RFP) for salvage auction/demolition of the Thorhild Elementary School and Lands.

Resolution 452-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to post the Request for Proposals (RFP) for salvage auction/demolition of the Thorhild Elementary School and Lands.

CARRIED

Planning and Development  
Bylaw 1187-2014  
– Application to  
amend the Village  
of Thorhild Land  
Use Bylaw No. 01-  
2004

Cheryl Pasay, Director of Land Use & Planning presented Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004 for first reading.

Resolution 453-2014

Moved by Reeve Wayne Crosswell that Council gives first reading to Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004 and sets the Public Hearing date to July 22, 2014.

CARRIED

Planning and Development  
Bylaw 1186-2014  
– Establishment of  
County Assessor  
(first reading)

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for all three readings to Bylaw 1186-2014 – Establishment of County Assessor.

Resolution 454-2014

Moved by Councillor Larry Sisson that Council gives first reading to Bylaw 1186-2014 – Establishment of County Assessor.

CARRIED

Planning and Development  
Bylaw 1186-2014  
– Establishment of  
County Assessor  
(second reading)

Resolution 455-2014

Moved by Councillor Dan Buryn that Council gives second reading to Bylaw 1186-2014 – Establishment of County Assessor.

CARRIED

Planning and Development  
Bylaw 1186-2014  
– Establishment of  
County Assessor  
(third reading)

Resolution 456-2014

Moved by Reeve Wayne Crosswell that Council unanimously agrees to give third reading to Bylaw 1186-2014 – Establishment of County Assessor at this meeting.

CARRIED

Resolution 457-2014

Moved by Councillor Larry Sisson that Council gives third reading to Bylaw 1186-2014 – Establishment of County Assessor.

CARRIED

*dl-c.*  
*BH*

Utilities  
Water Rates  
Effective June 1,  
2014

Joyce Pierce, Director of Utilities, presented a recommendation for amending the rates for water and wastewater services.

Resolution 458-2014

Moved by Reeve Wayne Crosswell that water rates be set as follows:

Newbrook	\$4.81/m <sup>3</sup>
Thorhild	\$4.81/m <sup>3</sup>
Radway	\$4.81/m <sup>3</sup>
Egremont	\$4.81/m <sup>3</sup>
All regional water truck fills	\$7.00/m <sup>3</sup>
Opal Truck Fill	\$3.00/m <sup>3</sup>
Alpen Truck Fill	\$3.00/m <sup>3</sup>
Long Lake Monthly Service Charge	\$25.00/month

CARRIED

Resolution 459-2014

Moved by Councillor Larry Sisson that the effective date for water rates is June 1, 2014.

CARRIED

Utilities  
Long Lake Lagoon  
Use

Joyce Pierce, Director of Utilities, presented a recommendation for management of the Long Lake Lagoon.

Resolution 460-2014

Moved by Councillor Dan Bury that Council has a site tour of the Long Lake Lagoon and gathers more information on the usage of the site.

CARRIED

Resolution 461-2014

Moved by Reeve Wayne Crosswell that Council authorizes Administration to man the Long Lake Lagoon for the months of July and August to determine the usage of the lagoon, at a cost of approximately \$10,000.

CARRIED

Public Works  
Director's Report

Rick Nietupski, Director of Public Works, presented a report.

Resolution 462-2014

Moved by Councillor Larry Sisson that Council accepts the Public Works Director's Report as presented.

CARRIED

Public Works  
Agricultural  
Fieldman's Report

Clarence Dowhan, Agricultural Fieldman, presented a report.

Resolution 463-2014

Moved by Councillor Larry Sisson that Council accepts the Agricultural Fieldman' Report as presented.

CARRIED

*M. C.*  
*R.H.*

Rick Nietupski, Director of Public Works, and Clarence Dowhan, Agricultural Fieldman, left the meeting at 2:30 p.m.

Notice of Motion There was no information presented for this section of the meeting.

Other Business There was no information presented for this section of the meeting.

Other  
Correspondence Resolution 464-2014

Moved by Councillor Dan Bury that Council accepts the following as information:

1. Town of Redwater re: Discovery Days Parade
2. Municipal Affairs re: Appointment of Assessor
3. Hoby Crippin, Northern Ridge Golf & RV Resort
4. Go East Regional Tourism
5. Tourism Week in Canada
6. Redwater-Smoky Lake Victim Services Charity Golf Tournament
7. AAMDC Contact June 11, 2014 Newsletter
8. Redwater Council Golf Tournament
9. Community Advisory Committee (CAC) Summary Meeting Notes, February 11, 2014
10. Shell Quest CCS Project Tour for County Council

CARRIED

Recess Reeve Wayne Crosswell declared a recess at 2:35 p.m.

Reconvene Reeve Wayne Crosswell reconvened the meeting at 2:49 p.m. with Angela Bilski, Recording Secretary, in attendance.

Confidential Items Resolution 465-2014

Proposals for Strategic Planning Services, County Owned Property – Plan 2252ET, Lot A, Zaplotinsky Fire, 2008 Fire Legal Update, Thorhild Industrial Park Area

Moved by Councillor Dan Bury that Council goes in camera at 2:49 p.m. to discuss Proposals for Strategic Planning Services, County Owned Property – Plan 2252ET, Lot A, Zaplotinsky Fire, 2008 Fire Legal Update, Thorhild Industrial Park Area, and a governance issue.

CARRIED

Angela Bilski, Recording Secretary, left the meeting at 2:50 p.m.

Cheryl Pasay, Director of Land Use & Planning, joined the meeting at 3:36 p.m.

Cheryl Pasay, Director of Land Use & Planning, left the meeting at 4:00 p.m.

Recess Reeve Wayne Crosswell declared a recess at 4:00 p.m.

Reconvene Reeve Wayne Crosswell reconvened the in camera session at 4:03 p.m.

*W. G.  
BWH*

Confidential Items  
Proposals for  
Strategic Planning  
Services, County  
Owned Property –  
Plan 2252ET, Lot  
A, Zaplotinsky  
Fire, 2008 Fire  
Legal Update,  
Thorhild Industrial  
Park Area (cont.)

Resolution 466-2014

Moved by Councillor Dan Buryn that Council comes out of camera at 5:36 p.m.

CARRIED

Resolution 467-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to engage the services of McGarva Consulting & Concepts Inc. to lead Thorhild County through a strategic planning process, as outlined in their submitted proposal, at a cost of \$16,000.

CARRIED

Resolution 468-2014

Moved by Councillor Dan Buryn that Council directs the Reeve to clarify Council's position and direction on community issues, by way of a flyer that announces the strategic planning process and launches the resident survey.

CARRIED

Resolution 469-2014

Moved by Reeve Wayne Croswell that Council accepts the market value determination and directs Administration to advertise County land – Plan 2252ET, Lot A, Newbrook.

CARRIED

Resolution 470-2014

Moved by Councillor Larry Sisson that Council directs Administration to waive the invoice issued to the Glen and Julie Zaplotinsky for their fire.

CARRIED

Resolution 471-2014

Moved by Councillor Dan Buryn that Council directs Administration to seek a legal opinion on section 70(1) & 606(1)(2) of the MGA.

CARRIED

Resolution 472-2014

Moved by Reeve Wayne Croswell that Council directs Administration to contact the potential purchaser and advise them that Council and Administration are willing to meet and discuss further development opportunities.

CARRIED

Resolution 473-2014

Moved by Councillor Larry Sisson that Council directs CAO to contact legal counsel on the items discussed.

CARRIED



Resolution 474-2014

Moved by Councillor Larry Sisson that Council and the CAO sign the Thorhild County Council and CAO covenant as presented.

CARRIED

Council Calendar Update

The Council Calendar for the months of July and August 2014 were distributed.

## Adjournment

Resolution 475-2014

Moved by Councillor Dan Bury that the meeting adjourn at 5:36 p.m.

CARRIED

These minutes approved this twenty-second day of  
July, 2014.

David Crowell Betty K. Kolwada  
REEVE CAO

























































