



## THORHILD COUNTY

### REQUEST FOR DECISION

**Date:** April 22, 2014  
**To:** County Council  
**From:** Rick Nietupski, PW Director  
**Subject:** GRADER TENDER

#### 1.0 PURPOSE

To seek Council authorization to award the 2014 tender for one (1) new grader for the newly developed grader division per the 2014 budget.

#### 2.0 BACKGROUND

With Council's addition of one (1) new grader division into the 2014 budget and as per Policy 305, point 5 – "All tenders with an estimated cost in excess of \$100,000 require Council authorization." – MOTION 173-2014

#### 3.0 ALTERNATIVES

3.1 Award the tender for the supply of one (1) new grader to Finning Canada at the tendered price of \$358,500.00.

3.2 Decline all bids and direct administration to reevaluate other options or retender.

#### 4.0 DISCUSSION

Once the tender has been awarded it normally takes 8 – 20 weeks for delivery of the machine. Delivery time is based on the availability of the machine. The expected delivery date for the new machine is August 25, 2014.

The recommendation is based on cost after 5 year guaranteed buy back. (see Attached chart) The grader was budgeted at \$346,455.00 and tender price is \$358,500.00 - \$12,045.00 over budget.

#### 5.0 FINANCIAL IMPLICATIONS

Budgeted at \$346,455.00 and included in the 2014 budget.

#### 6.0 INTERDEPARTMENTAL IMPLICATIONS - NONE

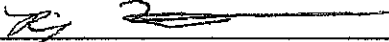
#### 7.0 INTERGOVERNMENTAL IMPLICATIONS - NONE



8.0 POLITICAL/PUBLIC IMPLICATIONS – NONE

9.0 OTHER COMMENTS – NONE

10.0 RECOMMENDATIONS

Award the tender for the supply of one (1) new grader to Finning Canada at the tendered price of \$358,500.00.

Prepared By: 

Reviewed By:  FOR CAO 

CAO'S COMMENTS:

## COMPARISON CHART

	SMS EQUIPMENT (KOMATSU)	FINNING 160M	BRANDT - 870G	BRANDT - 870GP
NEW MACHINE PRICE	\$347,261.00	\$358,500.00	\$368,900.00	\$382,900.00
GUARANTEED TRADE IN 5 YEARS OR 7500 HRS. *	\$114,000.00		\$135,000.00	\$140,000.00
GUARANTEED BUY BACK 5 YEARS OR 7500 HRS.		\$151,900.00		
FINNING BUY BACK (if applicable)				
TOTAL MACHINE COST	\$233,261.00	\$206,000.00	\$233,900.00	\$242,900.00
	\$27,261.00		\$27,900.00	\$36,900.00
TENDER COMPLIANT	NO	YES	NO	NO

\* To exercise the guaranteed trade in value, the County must purchase another new Motor Grader from Brandt Tractor Ltd or SMS Equipment.

**ATTENDANCE SHEET  
TENDER OPENING – GRADER  
APRIL 15, 2014**

[illegible]



*To achieve excellence in leadership, growth, communication and services to the ratepayers and residents of Thorhild County in a fair, prudent, respectful, and equitable manner.*

THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE REGULAR MEETING OF THE COUNTY COUNCIL TO BE HELD ON  
TUESDAY, JUNE 24, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY  
ADMINISTRATION BUILDING.

	Pages
1. CALL TO ORDER	
2. ADDITIONS TO THE AGENDA	
3. ADOPTION OF THE AGENDA	
4. PUBLIC HEARING (S)	
a)	
5. ADOPTION OF MINUTES	
a) Regular Council Meeting – June 10, 2014	1 – 8
b)	
6. BUSINESS ARISING FROM THE MINUTES	
a)	
7. DELEGATIONS	
a) Tilly Jensen – 10:00 a.m.	9
b) Alan Lui, Blair Birch, Associated Engineering – 10:30 a.m.	10
c) Jesse Ferguson, Genesis Integration – 11:30 a.m.	11
d)	
8. ADMINISTRATION & FINANCE	
a) CAO Report	12
b) Director of Corporate Services Report	13 - 17
c) Waiver of Emergency Services Charges	18 - 20
d) Para Transit Bus	21 - 25
e) Trade Show in Fort McMurray Sept. 19 – 21, 2014	26 - 28
f) Thorhild Fire Hall Overhead Door Bid	
9. PLANNING AND DEVELOPMENT	
a) Planning and Development Director's Report	29
b) Salvage Auction/Demolition Proposal – Thorhild Elementary School and Lands	30 - 38
c) Bylaw 1187-2014 – Application to Amend the Village of Thorhild Land Use Bylaw No. 01-2004	39 - 46
d) Bylaw 1186-2014 - Establishment of County Assessor	47 - 49
e)	
10. UTILITIES	
a) Water Rates Effective June 1, 2014	50 - 52
b) Long Lake Lagoon Use	53 - 55
c) Long Lake Hamlet Public Presentation	56 - 57
d)	

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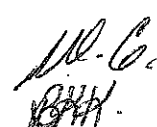
11. **PUBLIC WORKS**
- a) Public Works Director's Report 58 - 63
  - b) Agriculture Fieldman's Report 64 - 65
  - c)
12. **NOTICE OF MOTION**
- a)
  - b)
13. **OTHER BUSINESS**
- a)
14. **OTHER CORRESPONDENCE**
- a) Town of Redwater re: Discovery Days Parade 66 - 67
  - b) Municipal Affairs re: Appointment of Assessor 68
  - c) Hoby Crippin, Northern Ridge Golf & RV Resort 69
  - d) Go East Regional Tourism 70 - 71
  - e) Tourism Week in Canada 72
  - f) Redwater-Smoky Lake Victim Services Charity Golf Tournament 73
  - g) AAMDC Contact June 11, 2014 Newsletter 74 - 76
  - h) Redwater Council Golf Tournament 77
  - i) Community Advisory Committee (CAC) Summary Meeting Notes, February 11, 2014 78 - 85
  - j)
15. **IN CAMERA**
- a) Proposals for Strategic Planning Consultation Services
  - b) County Owned Property - Plan 2252ET, Lot A
  - c) Zaplotinsky Fire
  - d) 2008 Fire Legal Update
  - e) Thorhild Industrial Area Park
  - f) *Governance Issue*
16. **COUNCIL CALENDAR UPDATE** handout
17. **ADJOURNMENT**

*W.C.*  
*B.H.*

THORHILD COUNTY  
REGULAR COUNCIL MEETINGMINUTES OF THE MEETING OF THE COUNTY COUNCIL HELD ON  
TUESDAY, JUNE 24, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS  
AT THE COUNTY ADMINISTRATION OFFICE

Present	Wayne Croswell Larry Sisson Dan Buryn	Reeve Deputy Reeve Councillor
Regrets	Shelly Hanasyk Kevin Grumetza	Councillor Councillor
Administration	Betty Kolewaski Janelle Cornelius Angela Bilski Edward LeBlanc	CAO Director of Corporate Services Recording Secretary Community Economic Development Officer
Call to Order	Reeve Wayne Croswell called the meeting to order at 9:30 a.m.	
Moment of Silence	Reeve Wayne Croswell requested a minute of silence be observed for Pat King, a recently deceased member of the Thorhild Emergency Services Department.	
<u>Adoption of Agenda</u> June 24, 2014	<u>Resolution 441-2014</u>  Moved by Councillor Larry Sisson that the Agenda for the Council Meeting of June 24, 2014 be accepted with the following amendments: <ul style="list-style-type: none"><li>• Under 8f) Fire Hall Overhead Door Bid</li><li>• Under 15f) Governance Issue</li></ul>	
	CARRIED	
<u>Adoption of Minutes</u> June 10, 2014 Regular Council Meeting	<u>Resolution 442-2014</u>  Moved by Councillor Dan Buryn that the minutes of the June 10, 2014 Regular Council Meeting be adopted with the following amendment on page 170: spelling correction on Weinrich Construction.	
	CARRIED	
<u>Business Arising from the Minutes</u>	There was no information presented for this section of the meeting.	
<u>Administration</u> CAO Report	CAO Betty Kolewaski presented a report. Additional discussion included: <ul style="list-style-type: none"><li>• Potential land purchaser has corresponded with CAO regarding deferral of land purchase</li><li>• Heavy load transport between Edmonton International Airport and Agrium on June 28, 2014 via Highway 18</li><li>• Follow up with Aspen View Schools regarding Radway Playground</li></ul>	
	<u>Resolution 443-2014</u>  Moved by Councillor Larry Sisson that Council accepts the CAO Report as presented.	

CARRIED





Administration  
Director of  
Corporate  
Services Report

Janelle Cornelius, Director of Corporate Services, presented a report.

Resolution 444-2014

Moved by Councillor Dan Buryn that Council accepts the Director of Corporate Services Report as presented.

CARRIED

Administration  
Waiver of  
Emergency  
Services Charges

CAO Betty Kolewaski presented a recommendation for waiving Emergency Services charges.

Resolution 445-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to waive the Emergency Services charges listed except Item 8 and the costs of Items 6 and 7 that are not covered by insurance.

CARRIED

Administration  
Para Transit Bus

CAO Betty Kolewaski presented a recommendation for selecting and awarding the tender for the Para Transit Bus.

Resolution 446-2014

Moved by Councillor Dan Buryn that Council authorizes Administration to award the Para Transit Bus tender to WCICB bus.

CARRIED

Delegations  
Tillie Jensen

Reeve Wayne Croswell welcomed Tillie Jensen to the meeting at 10:00 a.m. Ms. Jensen presented concerns about drainage from a neighboring property at the Hamlet of Long Lake.

Recess

Reeve Wayne Croswell declared a recess at 10:28 a.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 10:34 a.m. with Joyce Pierce, Director of Utilities, in attendance.

Delegations  
Alan Lui, Blair  
Birch, Associated  
Engineering

Reeve Wayne Croswell welcomed Alan Lui and Blair Birch of Associated Engineering to the meeting at 10:35 a.m.

Resolution 447-2014

Moved by Councillor Dan Buryn that Council accepts the Hamlet of Long Lake Water and Wastewater Servicing Study Update as presented as the final report to be used to present to the residents of Long Lake.

CARRIED

Utilities  
Long Lake Hamlet  
Public  
Presentation Date

Joyce Pierce, Director of Utilities, presented a recommendation for setting a date for the Long Lake Hamlet public presentation of the water distribution and wastewater collection system by Associated Engineering.

Resolution 448-2014

Moved by Reeve Wayne Croswell that Council resolves to set the meeting date for the Hamlet of Long Lake water/wastewater presentation to Saturday, July 19, 2014 at 10:00 a.m. at the Long Lake Fire Hall.

CARRIED





Recess

Reeve Wayne Croswell declared a recess at 11:28 a.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 11:31 a.m.

Delegations

Jesse Ferguson,  
Genesis  
Integration

Reeve Wayne Croswell welcomed Jesse Ferguson of Genesis Integration to the meeting at 11:30 a.m. Mr. Ferguson presented a proposal for a video recording system for Council chambers.

Recess

Reeve Wayne Croswell declared a recess at 12:06 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 1:00 p.m. with Cheryl Pasay, Director of Land Use & Planning, in attendance.

Administration

September 19 –  
21, 2014 Trade  
Show Fort  
McMurray

CAO Betty Kolewaski presented a recommendation for participating in a trade show in Fort McMurray.

Joyce Pierce, Director of Utilities, joined the meeting at 1:10 p.m.

Resolution 449-2014

Moved by Councillor Larry Sisson that Council provides their formal direction to Administration in order to make all the necessary arrangements to participate in the September 19 – 21, 2014 Fort McMurray Trade Show, at a cost of \$5,500.

CARRIED

Administration

Thorhild Fire Hall  
Overhead Door  
Bid

CAO Betty Kolewaski presented a recommendation for accepting a bid for the Thorhild Fire Hall Overhead Door project.

Resolution 450-2014

Moved by Councillor Larry Sisson that Council accepts the bid of \$56,000 for the Thorhild Fire Hall Overhead Door project and authorizes Administration to transfer the appropriate amount from accumulated surplus.

CARRIED

Planning andDevelopment

Director's Report

Cheryl Pasay, Director of Land Use & Planning, presented a report

Rick Nietupski, Director of Public Works, and Clarence Dowhan, Agricultural Fieldman, joined the meeting at 1:15 p.m.

Resolution 451-2014

Moved by Councillor Larry Sisson that Council accepts the Planning & Development Director's Report as presented.

CARRIED

*Handwritten signatures:*  
M. G.  
B.H.

Planning and  
Development  
Salvage Auction/  
Demolition  
Proposal –  
Thorhild  
Elementary School  
and Lands

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation regarding the draft Request for Proposal (RFP) for salvage auction/demolition of the Thorhild Elementary School and Lands.

Resolution 452-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to post the Request for Proposals (RFP) for salvage auction/demolition of the Thorhild Elementary School and Lands.

CARRIED

Planning and  
Development  
Bylaw 1187-2014  
– Application to  
amend the Village  
of Thorhild Land  
Use Bylaw No. 01-  
2004

Cheryl Pasay, Director of Land Use & Planning presented Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004 for first reading.

Resolution 453-2014

Moved by Reeve Wayne Crosswell that Council gives first reading to Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004 and sets the Public Hearing date to July 22, 2014.

CARRIED

Planning and  
Development  
Bylaw 1186-2014  
– Establishment of  
County Assessor  
(first reading)

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for all three readings to Bylaw 1186-2014 – Establishment of County Assessor.

Resolution 454-2014

Moved by Councillor Larry Sisson that Council gives first reading to Bylaw 1186-2014 – Establishment of County Assessor.

CARRIED

Planning and  
Development  
Bylaw 1186-2014  
– Establishment of  
County Assessor  
(second reading)

Resolution 455-2014

Moved by Councillor Dan Buryn that Council gives second reading to Bylaw 1186-2014 – Establishment of County Assessor.

CARRIED

Planning and  
Development  
Bylaw 1186-2014  
– Establishment of  
County Assessor  
(third reading)

Resolution 456-2014

Moved by Reeve Wayne Crosswell that Council unanimously agrees to give third reading to Bylaw 1186-2014 – Establishment of County Assessor at this meeting.

CARRIED

Resolution 457-2014

Moved by Councillor Larry Sisson that Council gives third reading to Bylaw 1186-2014 – Establishment of County Assessor.

CARRIED

*dl-G.*  
*BH*

Utilities  
Water Rates  
Effective June 1,  
2014

Joyce Pierce, Director of Utilities, presented a recommendation for amending the rates for water and wastewater services.

Resolution 458-2014

Moved by Reeve Wayne Croswell that water rates be set as follows:

Newbrook	\$4.81/m <sup>3</sup>
Thorhild	\$4.81/m <sup>3</sup>
Radway	\$4.81/m <sup>3</sup>
Egremont	\$4.81/m <sup>3</sup>
All regional water truck fills	\$7.00/m <sup>3</sup>
Opal Truck Fill	\$3.00/m <sup>3</sup>
Alpen Truck Fill	\$3.00/m <sup>3</sup>
Long Lake Monthly Service Charge	\$25.00/month

CARRIED

Resolution 459-2014

Moved by Councillor Larry Sisson that the effective date for water rates is June 1, 2014.

CARRIED

Utilities  
Long Lake Lagoon  
Use

Joyce Pierce, Director of Utilities, presented a recommendation for management of the Long Lake Lagoon.

Resolution 460-2014

Moved by Councillor Dan Bury that Council has a site tour of the Long Lake Lagoon and gathers more information on the usage of the site.

CARRIED

Resolution 461-2014

Moved by Reeve Wayne Croswell that Council authorizes Administration to man the Long Lake Lagoon for the months of July and August to determine the usage of the lagoon, at a cost of approximately \$10,000.

CARRIED

Public Works  
Director's Report

Rick Nietupski, Director of Public Works, presented a report.

Resolution 462-2014

Moved by Councillor Larry Sisson that Council accepts the Public Works Director's Report as presented.

CARRIED

Public Works  
Agricultural  
Fieldman's Report

Clarence Dowhan, Agricultural Fieldman, presented a report.

Resolution 463-2014

Moved by Councillor Larry Sisson that Council accepts the Agricultural Fieldman's Report as presented.

CARRIED

*M. C.*  
*RKH.*

Rick Nietupski, Director of Public Works, and Clarence Dowhan, Agricultural Fieldman, left the meeting at 2:30 p.m.

Notice of Motion There was no information presented for this section of the meeting.

Other Business There was no information presented for this section of the meeting.

Other Resolution 464-2014

Correspondence

Moved by Councillor Dan Buryn that Council accepts the following as information:

1. Town of Redwater re: Discovery Days Parade
2. Municipal Affairs re: Appointment of Assessor
3. Hoby Crippin, Northern Ridge Golf & RV Resort
4. Go East Regional Tourism
5. Tourism Week in Canada
6. Redwater-Smoky Lake Victim Services Charity Golf Tournament
7. AAMDC Contact June 11, 2014 Newsletter
8. Redwater Council Golf Tournament
9. Community Advisory Committee (CAC) Summary Meeting Notes, February 11, 2014
10. Shell Quest CCS Project Tour for County Council

CARRIED

Recess Reeve Wayne Croswell declared a recess at 2:35 p.m.

Reconvene Reeve Wayne Croswell reconvened the meeting at 2:49 p.m. with Angela Bilski, Recording Secretary, in attendance.

Confidential Items Resolution 465-2014

Proposals for

Strategic Planning  
Services, County  
Owned Property –  
Plan 2252ET, Lot  
A, Zaplotinsky  
Fire, 2008 Fire  
Legal Update,  
Thorhild Industrial  
Park Area

Moved by Councillor Dan Buryn that Council goes in camera at 2:49 p.m. to discuss Proposals for Strategic Planning Services, County Owned Property – Plan 2252ET, Lot A, Zaplotinsky Fire, 2008 Fire Legal Update, Thorhild Industrial Park Area, and a governance issue.

CARRIED

Angela Bilski, Recording Secretary, left the meeting at 2:50 p.m.

Cheryl Pasay, Director of Land Use & Planning, joined the meeting at 3:36 p.m.

Cheryl Pasay, Director of Land Use & Planning, left the meeting at 4:00 p.m.

Recess Reeve Wayne Croswell declared a recess at 4:00 p.m.

Reconvene Reeve Wayne Croswell reconvened the in camera session at 4:03 p.m.



Confidential Items  
Proposals for  
Strategic Planning  
Services, County  
Owned Property –  
Plan 2252ET, Lot  
A, Zaplotinsky  
Fire, 2008 Fire  
Legal Update,  
Thorhild Industrial  
Park Area (cont.)

Resolution 466-2014

Moved by Councillor Dan Buryn that Council comes out of camera at 5:36 p.m.

CARRIED

Resolution 467-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to engage the services of McGarva Consulting & Concepts Inc. to lead Thorhild County through a strategic planning process, as outlined in their submitted proposal, at a cost of \$16,000.

CARRIED

Resolution 468-2014

Moved by Councillor Dan Buryn that Council directs the Reeve to clarify Council's position and direction on community issues, by way of a flyer that announces the strategic planning process and launches the resident survey.

CARRIED

Resolution 469-2014

Moved by Reeve Wayne Croswell that Council accepts the market value determination and directs Administration to advertise County land – Plan 2252ET, Lot A, Newbrook.

CARRIED

Resolution 470-2014

Moved by Councillor Larry Sisson that Council directs Administration to waive the invoice issued to the Glen and Julie Zaplotinsky for their fire.

CARRIED

Resolution 471-2014

Moved by Councillor Dan Buryn that Council directs Administration to seek a legal opinion on section 70(1) & 606(1)(2) of the MGA.

CARRIED

Resolution 472-2014

Moved by Reeve Wayne Croswell that Council directs Administration to contact the potential purchaser and advise them that Council and Administration are willing to meet and discuss further development opportunities.

CARRIED

Resolution 473-2014

Moved by Councillor Larry Sisson that Council directs CAO to contact legal counsel on the items discussed.

CARRIED

*W.C.*  
*BAH*

Resolution 474-2014

Moved by Councillor Larry Sisson that Council and the CAO sign the Thorhild County Council and CAO covenant as presented.

CARRIED

Council Calendar  
Update

The Council Calendar for the months of July and August 2014 were distributed.

## Adjournment

Resolution 475-2014

Moved by Councillor Dan Bury that the meeting adjourn at 5:36 p.m.

CARRIED

These minutes approved this twenty-second day of  
July, 2014.

Rayne Crowell Betty K. Kolwada  
REEVE CAO



THORHILD COUNTY  
REQUEST FOR DECISION

Date: June 24, 2014  
To: Council  
From: Carolyn Sedlowsky, FCSS Manager  
Subject: Para Transit Bus

## 1.0 PURPOSE

To obtain Council authorization to select and award the tender for the Para Transit Bus.

## 2.0 BACKGROUND

Tender was placed on March 24 for the purchase of a new Para Transit Bus as discussed in budget meetings. Tenders closed on April 16, 2014 and 9 packages were received.

Company	Base Price	Price with Options
WCICB Bus – AC Series (diesel)	\$ 127,849.25	\$139,094
Crestline Coach Ltd – Advantage	\$ 78,500.00	
Kirkman Bus – Champion Challenger	\$ 85,040.00	
Kirkman Bus – Demo unit	\$ 72,435.00	
Overland Custom Coach-Low Floor	\$ 133,290.00	
First Bus Centre – Starcraft 16 +2	\$ 77,500.00	
First Bus Centre – Starcraft 20	\$ 77,500.00	\$ 89,185
The Bus Centre – Diamond VIP	\$ 82,235.00	
Crestline Coach Ltd – Turtle Top	\$ 128,800.00	\$134,996

All tenders were reviewed by the FCSS Manager and Public works Mechanic and the following tenders were eliminated as they did not meet the basic specifications requested in the tender. (*Kirkman Demo bus, The Bus Centre and Overland Custom Coach*)

Next, plans and response sheets were given to Newthorad Lodge and the Radway, Thorhild and Newbrook Seniors Centers to review and provide feedback on what they needed and wanted in a bus. Upon return of all questionnaires 4 units were selected for demonstration. (*WCICB, First Bus Starcraft 20 and both Crestline Coach buses*). After discussion with Crestline



they do not believe the Advantage bus would meet the county's needs and ultimately we would not be happy with it, therefore it is no longer an option.

For each bus demonstration all of Council, Public Works Mechanic, Newthorad Lodge, Seniors Excursion Driver and 2 members from each of the Seniors centers were invited. Each person on the demonstration was asked to fill out a questionnaire and rate the bus and let us know which bus they preferred or changes required to meet all of the County's needs.

### **3.0 ALTERNATIVES**

- 3.1 Council authorizes Administration to award the Para Transit Bus Tender to WCICB for the AC series bus.
- 3.2 Council authorizes Administration to award the Para Transit Bus Tender to Crestline for the Turtle Top Odyssey Bus.
- 3.3 Council authorizes Administration to award the Para Transit Bus Tender to First Bus Centre for the Starcraft Bus.
- 3.4 Council declines to authorize Administration to award the Para Transit Bus tender and authorizes Administration to re-tender.

### **4.0 DISCUSSION**

#### **WCICB – AC Series Bus**

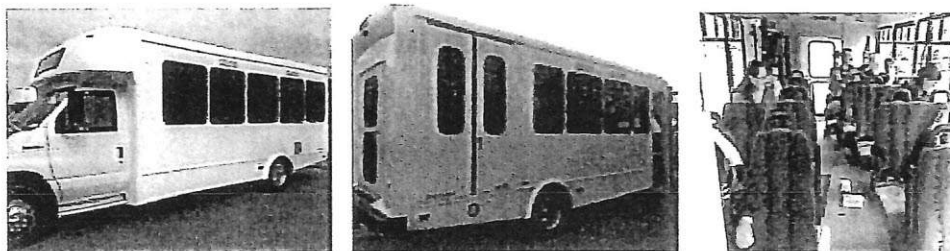
- Total Cost with all options \$139,094
- Bus is an International diesel
- Largest bus with a seating capacity of 24 or 18 + 2 wheelchairs
- Preferred by Radway group as more seating is a priority to them
- 1<sup>st</sup> bus to be tested
- Back up camera included in price
- Has rear cargo area –preferred by lodge for walkers, scooters, etc.
- Bus was very smooth and quiet, the wheelchair ramp did not rattle at all in this unit.
- Windows at high speed did rattle, with upgrading the windows to thermal pane should solve the problem. Has t-slider windows so occupants can open the windows for more air if needed.
- After 2<sup>nd</sup> demo out of 9 people 8 preferred this bus over First Bus, and after 3<sup>rd</sup> demo out of 6 people 7 preferred this bus (as long as we got the seats like the Crestline bus had, this bus can be equipped with those seats and the above price has been adjusted to reflect the addition of these seats).
- Heavy duty bus with many more options than the lower priced options
- The warranty work, servicing and parts for this complete unit can all be obtained through the Edmonton North side location, no need to take it to separate places like the other units.
- Could add in pucks on the floor for extra wheelchairs if needed

- Our drivers preferred this bus over the other 3 as easier to check fluids and liked driver area set up better.



#### First Bus Centre – Starcraft Bus

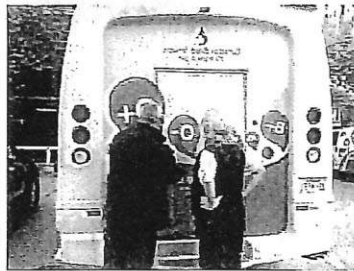
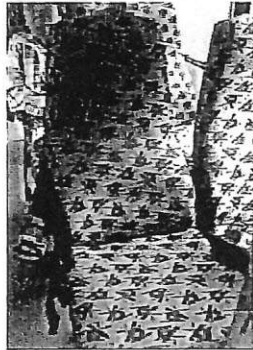
- Total Cost with all options \$89,185
- Bus is an E 450 gasoline
- Seating capacity is 20 + 2 wheelchairs
- 2<sup>nd</sup> bus we tested
- Even with the options added this still did not come close to the other two units.
- No cargo area – just overhead storage, or use of wheelchair area when no chairs are being transported
- See many challenges with overhead storage and seniors getting injured
- Bus did not ride as smooth or quiet as WCICB bus
- Rear lift rattled more on this bus
- From the feedback on the forms no one was recommending that we purchase this unit they all preferred the other units. This unit just rode rougher, was noisier and was not as comfortable.



#### Crestline – Turtle Top Bus

- Total Cost with all options \$134,996
- Bus is an F 550 gasoline, heavier duty build than the E 450, has better suspension and ride
- 3<sup>rd</sup> bus to be looked at however were not able to ride in it as it was not a demo unit
- Seating capacity of 20 or 18 + 2 wheelchairs
- Has rear cargo area – preferred by lodge for walkers, scooters, etc
- Only bus that had different seats in it, the rest all had the same seats, everyone found these seats to be way more comfortable.
- Talked to the owner of the bus and they have had no issues and the drivers very much like driving it. She did recommend that we get the Airtronic heater, especially if doing lots of frequent stops in winter.
- Back up camera included in price

- Upgraded features over First Bus but equivalent to WCICB bus.
- Has smaller windows than WCICB bus and felt more closed in and windows did not open.
- Bus would require warranty work for different location as well as parts would have to come out of Saskatchewan.
- Could add in the pucks on the floor for more wheelchairs if required.
- This bus was nice just not the overall preference of the group.



## 5.0 FINANCIAL IMPLICATIONS

When tenders were placed it was asked for them to provide a trade in value for our Unit 4002. WCICB bus would value it at time of finalizing deal, if they cannot offer enough would also be willing to consign it for no charge. First Bus Centre will not take the trade or consign it. Crestline originally offered us a very low price but are willing to revalue it upon finalizing of deal, if offer is not enough would be willing to consign it.

## 6.0 INTERDEPARTMENTAL IMPLICATIONS - N/A

## 7.0 INTERGOVERNMENTAL IMPLICATIONS - N/A

## 8.0 POLITICAL/PUBLIC IMPLICATIONS

Recommendation to purchase is based on the questionnaires we received back after each demonstration. Potential of negative feedback if we do not listen to the residents feedback.

## 9.0 OTHER COMMENTS

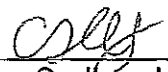
End of May we did receive a call from Radway Continuing Care Centre that their bus is not going to last much longer and does not look like AHS will fund a new bus. They are looking into the possibility of potentially using our bus, however they do require more wheelchair spaces than any of our other groups. Many of the tenders I have talked to can prep the unit for additional wheelchairs this would include the strap, tie-downs in floor and flip and fold seats (which are not

as comfortable as the regular seats but are not bad) at a additional cost of \$1500 per wheelchair position. Each position requires 2 rows of seats on one side of the bus to be converted to the flip and fold seating which is more costly. Most companies do recommend that this is done at original time of purchase. This would solely benefit the Radway Continuing Care Centre as most of our Seniors groups do not use the wheelchair spaces. The lodge does utilize both spaces on occasion however at this time they did not see a need for the additional wheelchair space.


## 10.0 RECOMMENDATIONS

Council authorizes Administration to award the Para Transit Bus tender to WCICB bus.

Prepared By:

  
Carolyn Sedlowsky, FCSS Manager

Reviewed By:

  
Janelle Cornelius, Director of Corporate Services

Reviewed By:

  
Betty Kulewaski, CAO

CAO'S COMMENTS:





*To achieve excellence in leadership, growth, communication and services to the ratepayers and residents of Thorhild County in a fair, prudent, respectful, and equitable manner.*

THORHILD COUNTY  
COUNCIL AGENDA

AGENDA FOR THE REGULAR MEETING OF THE COUNTY COUNCIL TO BE HELD ON  
TUESDAY, JULY 22, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY  
ADMINISTRATION BUILDING.

	Pages
1. CALL TO ORDER	
2. ADDITIONS TO THE AGENDA	
3. ADOPTION OF THE AGENDA	
4. PUBLIC HEARING (S)	
a) Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004 – 10:00 a.m.	1 – 16
b)	
5. ADOPTION OF MINUTES	
a) Special Council Meeting – June 19, 2014	17 – 20
b) Regular Council Meeting – June 24, 2014	21 – 28
c)	
6. BUSINESS ARISING FROM THE MINUTES	
a)	
7. DELEGATIONS	
a) Robert Strand – 10:30 a.m.	29
b) Peter Lazowski – 10:45 a.m.	30
c) Troy Vetsch, Pat Nicol, Chris Barr, Thorhild Agricultural Society – 11:00 a.m.	31
8. ADMINISTRATION & FINANCE	
a) CAO Report	32 – 36
b) Director of Corporate Services Report	37 – 43
c) Bylaw 1182-2014 – Municipal Emergency Management	44 – 50
d) Economic Development and Tourism Services Report	51 – 52
e) Establishment of Economic Development Advisory Board	53 – 60
f) Purchase and Sale of Para Transit Buses	61 – 63
g) Administration Building Interior Painting	64 – 65
h)	
9. PLANNING AND DEVELOPMENT	
a) Planning and Development Director's Report	Handout
b) 2014 Public Auction – 10:00 a.m.	66 – 73
c) Aspen View Newbrook Tower – Write off of 2014 Taxes	74 – 78
d) Uncollectible Taxes – Canadian Rockies	79 – 81
e) Bylaw 1187-2014 – Land Use Bylaw Amendment	82 – 85
f) Bylaw 1188-2014 – Business Licensing	86 – 96
g) Bylaw 1189-2014 – Land Use Bylaw Amendment	97 – 103
h) Bylaw 1190-2014 – Land Use Bylaw Amendment	104 – 112
i) Developer Financial Contribution Request – Hamlet of Thorhild	113 – 117
j) TES Demolition	118 – 120
k) Long Lake Drainage Block 3	

*W. G. Croxall*

*Peter Lazowski*  
*BM*

- 10. PUBLIC WORKS**
- a) Public Works Director's Report 121
  - b) Agriculture Fieldman's Report 122 – 123
  - c)
- 11. NOTICE OF MOTION**
- a) Referendum on former Thorhild Elementary School - Hanasyk 124
  - b) *Revisit water rates for truckfills and long lake - Croswell*
- 12. OTHER BUSINESS**
- a)
- 13. OTHER CORRESPONDENCE**
- a) United Steelworkers 125 – 126
  - b) Smoky Lake Heritage Days Parade 2014 127
  - c) Alberta Recreation and Parks Association Conference 128 – 131
  - d) Aspen View Public School Division re: Thorhild Elementary School 132
  - e) Friends of the Thorhild Library 133
  - f) Alberta Recycling Conference 134 – 136
  - g) Thorhild & District Community Adult Learning Board Meeting Minutes – March 13, 2014 137 – 138
  - h) Radway Agricultural Society 139
  - i) AAMDC Contact Newsletter – July 16, 2014 140 – 141
  - j) Alberta Municipal Affairs re: Alberta Community Partnership 142 – 143
  - k) Rochester Annual Parade Invitation 144
  - l) Alberta Volunteer Awards 145 – 147
  - m) Travel Alberta's 2014 – 2017 Strategy 148
  - n) Newthorad Seniors Housing Foundation Board Meeting Minutes 149 – 154
  - o) Community Futures Tawatinaw Region Board Meeting Minutes 155 – 159
  - p) Long Lake Cottage Owners Association re: Sponsorship 160
  - q)
- 14. IN CAMERA**
- a) Land
    - i. Thorhild Landfill Emergency Response Plan
    - ii. Offer to Purchase Industrial Land
    - iii. Plan 3467CE, Block 3, Lots 10 & 11 (Radway)
    - iv. Uncollectible Taxes
    - v. Sale of County lands – Hamlet of Thorhild Vacant Residential Lot, Plan 7621913, Block 14, Lot 18
  - b) Personnel
    - i. CAO Mid-probationary Review
    - ii. Other
  - c) Legal
    - i. Resolution 471-2014
    - ii. Resolution 473-2014
    - iii. Radway School
    - iv. Other
  - d) Governance Issue
  - e)
- 15. COUNCIL CALENDAR UPDATE**      handout
- 16. ADJOURNMENT**

*Wayne Croswell*  
*B. Holowski*



THORHILD COUNTY  
REGULAR COUNCIL MEETINGMINUTES OF THE MEETING OF THE COUNTY COUNCIL HELD ON  
TUESDAY, JULY 22, 2014 AT 9:30 A.M. IN THE COUNCIL CHAMBERS  
AT THE COUNTY ADMINISTRATION OFFICE

Present	Wayne Croswell Larry Sisson Dan Buryn Shelly Hanasyk Kevin Grumetza	Reeve Deputy Reeve Councillor Councillor Councillor
Administration	Betty Kolewaski Janelle Cornelius Angela Bilski	CAO Director of Corporate Services Recording Secretary
Call to Order	Reeve Wayne Croswell called the meeting to order at 9:30 a.m.	
<u>Adoption of Agenda</u> July 22, 2014	<u>Resolution 476-2014</u>  Moved by Councillor Kevin Grumetza that the Agenda for the Council Meeting of July 22, 2014 be accepted with the following amendments: <ul style="list-style-type: none"> <li>• Under Item 9k) Long Lake Drainage Block 3</li> <li>• Under Item 11b) Reeve Wayne Croswell – water rates for truck fills and Long Lake Hamlet</li> </ul>	
	CARRIED	
<u>Adoption of Minutes</u> June 19, 2014 Special Council Meeting	<u>Resolution 477-2014</u>  Moved by Councillor Larry Sisson that the minutes of the June 19, 2014 Special Council Meeting be adopted with the following addition to Page 174 "Councillor Kevin Grumetza and Councillor Shelly Hanasyk declared a pecuniary interest, <u>advised they are not resigning</u> , and left the meeting at 4:07 p.m.	
	CARRIED	
<u>Adoption of Minutes</u> June 24, 2014 Regular Council Meeting	<u>Resolution 478-2014</u>  Moved by Councillor Larry Sisson that the minutes of the June 24, 2014 Regular Council Meeting be adopted as presented.	
	CARRIED	
<u>Business Arising from the Minutes</u>	There was no information presented for this section of the meeting.	
<u>Administration CAO Report</u>	CAO Betty Kolewaski presented a report. Additional discussion included: <ul style="list-style-type: none"> <li>• Administration will check on the status of the AMWAP funding for the Thorhild Lagoon</li> </ul>	
	<u>Resolution 479-2014</u>  Moved by Councillor Dan Buryn that Council rescinds Resolution 461-2014.	
	CARRIED	

Handwritten signature and initials in the bottom right corner of the page.

Resolution 480-2014

Moved by Councillor Shelly Hanasyk that Council accepts the CAO Report as presented.

CARRIED

Administration  
Director of  
Corporate  
Services Report

Janelle Cornelius, Director of Corporate Services, presented a report.

Resolution 481-2014

Moved by Councillor Kevin Grumetza that Council accepts the Director of Corporate Services Report as presented.

CARRIED

Administration  
Bylaw 1182-2014  
– Municipal  
Emergency  
Management

CAO Betty Kolewaski presented Bylaw 1182-2014 for second and third readings.

Resolution 482-2014

Moved by Councillor Kevin Grumetza that Council gives second reading to Bylaw 1182-2014 – Municipal Emergency Management.

In Favor

Reeve Wayne Croswell  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk  
Councillor Larry Sisson

Opposed

Councillor Dan Buryn

CARRIED

Resolution 483-2014

Moved by Councillor Shelly Hanasyk that Council gives third reading to Bylaw 1182-2014 – Municipal Emergency Management.

In Favor

Reeve Wayne Croswell  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk  
Councillor Larry Sisson

Opposed

Councillor Dan Buryn

CARRIED

Administration  
Economic  
Development and  
Tourism Services  
Report

Edward LeBlanc, Community Economic Development Officer, joined the meeting at 9:50 a.m. and presented a report.

Cheryl Pasay, Director of Land Use & Planning, joined the meeting at 9:51 a.m.

Resolution 484-2014

Moved by Councillor Larry Sisson that Council accepts the Economic Development and Tourism Services Report as presented.

CARRIED

*Handwritten signature/initials*

Administration  
Establishment of  
Economic  
Development  
Advisory Board  
(Bylaw 1191-2014)

Edward LeBlanc, Community Economic Development Officer, presented Bylaw 1191-2014 – Establishment of Economic Development Advisory Board for three readings.

Resolution 485-2014

Moved by Councillor Larry Sisson that Council gives Bylaw 1191-2014 - Establishment of Economic Development Advisory Board first reading.

In Favor

Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed

Councillor Shelly Hanasyk  
Councillor Kevin Grumetza

CARRIED

CARRIED

Resolution 486-2014

Moved by Reeve Wayne Croswell that Council gives Bylaw 1191-2014 - Establishment of Economic Development Advisory Board second reading.

In Favor

Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed

Councillor Shelly Hanasyk  
Councillor Kevin Grumetza

CARRIED

Resolution 487-2014

Moved by Councillor Dan Buryn that Council unanimously agrees to give Bylaw 1191-2014 - Establishment of Economic Development Advisory Board third reading.

In Favor

Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed

Councillor Shelly Hanasyk  
Councillor Kevin Grumetza

DEFEATED

Planning and  
Development  
2014 Public  
Auction

One parcel was offered for public auction:

- SW-34-59-23-W4

Reeve Wayne Croswell called for bids three times. There were no bids offered for the property.

Resolution

Resolution 488-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to start the transfer process for the property located at SW-34-59-23-W4.

CARRIED

WD-6  
BHK

Public Hearing  
Bylaw 1187-2014  
– Thorhild Land  
Use Bylaw  
Amendment

Reeve Wayne Croswell called the Public Hearing for Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004 (Ashmead) to order at 10:07 a.m.

Introductions

No introductions of Administration, media, and members of the public were made.

Advice on  
Councillor Role

Reeve Wayne Croswell advised that when hearing submissions on a bylaw amendment or rezoning, a Councillor is not performing political functions, but is performing duties as an impartial decision maker. The member's sole role is to make the best planning decision based on the evidence presented.

Record of  
Proceedings

Resolution 489-2014

Moved by Councillor Kevin Grumetza that the proceedings of the Public Hearing be recorded.

CARRIED

Purpose of Public  
Hearing:  
Bylaw 1187-2014

Cheryl Pasay, Director of Land Use & Planning, stated the purpose of the Public Hearing: Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw No. 01-2004

Call for Applicant  
to Come Forward

The Applicant was not in attendance.

Objections to  
Council

Reeve Wayne Croswell questioned whether there were any objections to the Council members that were to hear submissions at the Public Hearing.

There were no objections raised from members of the audience.

Outline the  
Hearing Process

Reeve Wayne Croswell outlined the process that will be used during the Hearing: Administration will make a presentation first; there will be questions of clarification; the Applicant will then make a presentation; there will be questions of clarification; the Councillors will then hear from those persons who have registered to speak followed by others who wish to speak and who identify themselves; there will again be questions of clarification. Administration and the Applicant can then present any final comments they wish to make.

Verbal presentations shall be limited to 5 minutes unless the Council consents to extend. Written submissions will be reviewed by Council but not read aloud.

Confirm the  
Hearing Process

Reeve Wayne Croswell questioned the audience if there were any concerns with the outlined process.

There were no objections raised from the audience.

Development  
Officer  
Presentation

Cheryl Pasay, Director of Land Use & Planning, presented information on the request for rezoning from Central Commercial (C) to Residential (R1) District.

Applicant  
Presentation

The Applicant was not in attendance.

Call for Others to  
Speak

There were no registered speakers.

*all-6  
BKK*

Development Officer Final Comments Recommendation to approve the rezoning application.

Applicant's Final Comments There were no registered speakers.

Conclude Hearing Resolution 490-2014

Moved by Councillor Kevin Grumetza that the hearing be concluded at 10:15 a.m.

CARRIED

Administration Purchase and Sale of Para Transit Buses CAO Betty Kolewaski presented a recommendation for the purchase and sale of the para transit buses.

Resolution 491-2014

Moved by Councillor Larry Sisson that Council authorizes Administration to sell Unit 4002 by whatever means necessary to obtain the best price.

CARRIED

Resolution 492-2014

Moved by Councillor Dan Buryn that Council authorizes Administration to proceed with the purchase of WCICB AC Series bus without first selling Unit 4002.

In Favor

Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed

Councillor Shelly Hanasyk  
Councillor Kevin Grumetza

CARRIED

Administration  
Administration Building Interior Painting

CAO Betty Kolewaski presented a recommendation for Council authorization to proceed with painting of the administration building.

Resolution 493-2014

Moved by Councillor Kevin Grumetza that Council defers the administration building painting project to the 2015 budget year.

CARRIED

Delegations  
Robert & Linda Strand

Reeve Wayne Croswell welcomed Robert & Linda Strand to the meeting at 10:30 a.m. Mr. Strand presented information on their recent sewer line blockage.

Delegations  
Peter Lazowski

Reeve Wayne Croswell welcomed Peter Lazowski to the meeting at 10:50 a.m. Mr. Lazowski presented his concerns about recent bylaw amendments regarding the Kinsey Park Alberta Ltd. development.

Delegations  
Troy Vetsch, Pat Nicol, Chris Barr, Thorhild Agricultural Society

Reeve Wayne Croswell welcomed Troy Vetsch, Pat Nicol, and Chris Barr of the Thorhild Agricultural Society to the meeting at 11:09 a.m. The delegation presented concerns about the financial sustainability of the Thorhild Agriplex and requested that the County partner with this organization.

10-6  
BKH

Recess

Reeve Wayne Croswell declared a recess at 11:35 a.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 11:40 a.m. with Cheryl Pasay, Director of Land Use & Planning, in attendance.

Planning and  
Development  
Director's Report

Cheryl Pasay, Director of Land Use & Planning, handed out and presented a report.

Resolution 494-2014

Moved by Councillor Shelly Hanasyk that Council accepts the Planning & Development Director's Report as presented.

CARRIED

Planning and  
Development  
Aspen View  
Newbrook Tower –  
Write off of 2014  
Taxes

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for writing off the taxes on the Aspen View Newbrook Tower.

Resolution 495-2014

Moved by Councillor Larry Sisson that Council authorizes the taxes on Roll 403032146 in the amount of \$1,741.54 be written off as an uncollectible tax.

CARRIED

Planning and  
Development  
Uncollectible Tax

Cheryl Pasay, Director of Land Use & Planning presented a recommendation regarding writing off uncollectible taxes in relation to Tax Roll 210000164.

Resolution 496-2014

Moved by Councillor Larry Sisson that Council authorizes the outstanding taxes on Tax Roll 210000164 in the amount of \$11,503.16 be written off as an uncollectible tax.

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 11:58 a.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 12:45 p.m. with Cheryl Pasay, Director of Land Use & Planning, in attendance.

Planning and  
Development  
Bylaw 1187-2014  
– Application to  
amend the Village  
of Thorhild Land  
Use Bylaw 01-  
2004

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for second and third readings to Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw 01-2004.

Resolution 497-2014

Moved by Reeve Wayne Croswell that Council gives second reading to Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw 01-2004.

CARRIED

Resolution 498-2014

Moved by Councillor Kevin Grumetza that Council gives third reading to Bylaw 1187-2014 – Application to amend the Village of Thorhild Land Use Bylaw 01-2004.

CARRIED



Planning and  
Development

Bylaw 1188-2014 -  
Business  
Licensing Bylaw

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation for three readings to Bylaw 1188-2014 – Business Licensing Bylaw.

Resolution 499-2014

Moved by Councillor Larry Sisson that Council gives first reading to Bylaw 1188-2014 – Business Licensing Bylaw.

In Favor

Reeve Wayne Croswell  
Councillor Kevin Grumetza  
Councillor Shelly Hanasyk  
Councillor Larry Sisson

Opposed

Councillor Dan Bury

CARRIED

Planning and  
Development

Bylaw 1189-2014  
– Application to  
amend the Land  
Use Bylaw of the  
County of Thorhild  
No. 7, Bylaw No.  
989-98 (Guay)

Resolution 500-2014

Moved by Councillor Kevin Grumetza that Council gives first reading to Bylaw 1189-2014 – Application to amend the Land Use Bylaw of the County of Thorhild No. 7, Bylaw No. 989-98 (Guay) and sets the public hearing date to August 26, 2014.

CARRIED

Planning and  
Development

Bylaw 1190-2014  
– Application to  
amend the Land  
Use Bylaw of the  
County of Thorhild  
No. 7, Bylaw No.  
989-98 (Bidlock)

Resolution 501-2014

Moved by Councillor Shelly Hanasyk that Council gives first reading to Bylaw 1190-2014 – Application to amend the Land Use Bylaw of the County of Thorhild No. 7, Bylaw No. 989-98 (Bidlock) and sets the public hearing date to August 26, 2014.

CARRIED

Planning and  
Development

Developer  
Financial  
Contribution  
Request – Hamlet  
of Thorhild

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation regarding a request for financial contribution for services provided to a County owned property during a development project.

Resolution 502-2014

Moved by Councillor Shelly Hanasyk that Council defers the Vanguard Realty request for financial contribution for Lot 17, Block 11A, Plan 7820058 in the amount of \$21,423.29 and directs Administration to list the property for sale, with the remaining sale proceeds after tax recovery may be reimbursed to Vanguard Realty.

CARRIED





Planning and  
Development  
TES Demolition

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation regarding the tender results from the issued Request for Proposals for salvage/demolition of the Thorhild Elementary School.

Resolution 503-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to do a cost comparison between the demolition and renovation of the TES building.

In Favor

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

Opposed

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

DEFEATED

Resolution 504-2014

Moved by Councillor Kevin Grumetza that Council directs Administration to present the costs involved with asbestos identification, removal and disposal in association with the Thorhild Elementary School building.

In Favor

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk  
Reeve Wayne Croswell  
Councillor Dan Buryn

Opposed

Councillor Larry Sisson

CARRIED

Planning and  
Development  
Long Lake  
Drainage Block 3

Cheryl Pasay, Director of Land Use & Planning, presented a recommendation regarding a drainage plan for Block 3 in the Hamlet of Long Lake.

Resolution 505-2014

Moved by Councillor Dan Buryn that Council authorizes Administration to engage surveying and engineering services for the purpose of preparing a water drainage plan for Block 3, Plan 5818KS in the Hamlet of Long Lake with funds allocated from accumulated surplus.

CARRIED

Public Works  
Director's Report

A report was circulated on behalf of Rick Nietupski, Director of Public Works.

Resolution 506-2014

Moved by Councillor Kevin Grumetza that Council accepts the Public Works Director's Report as presented.

CARRIED

Public Works  
Agricultural  
Fieldman's Report

Clarence Dowhan, Agricultural Fieldman, presented a report.

Resolution 507-2014

Moved by Councillor Larry Sisson that Council accepts the Agricultural Fieldman's Report as presented.

CARRIED



Notice of Motion

Councillor Shelly Hanasyk gave notice of her intention to propose the following motion at the next meeting of Council: That Council holds a referendum on demolition of the Thorhild Elementary School to gather a baseline of residents thoughts.

Resolution 508-2014

Moved by Councillor Shelly Hanasyk that Council discusses both notices of Motion at today's meeting of Council.

CARRIED

Resolution 509-2014

Moved by Councillor Shelly Hanasyk that Council holds a referendum on demolition of the Thorhild Elementary School to gather a baseline of residents thoughts.

In Favor

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

Opposed

Reeve Wayne Croswell  
Councillor Larry Sisson  
Councillor Dan Buryn

DEFEATED

Notice of Motion

Reeve Wayne Croswell gave notice of his intention to propose the following motion at the next meeting of Council:

That Council revisit the water rates for truck fills and Long Lake, approved in Resolution 458-2014, due to insufficient information provided at the June 24, 2014 Council Meeting and as a result of new information.

1. Most water rates went up less than 3%. In equalizing the water rates, Newbrook's went down 21%.
2. Long Lake users of the block well, raw water with a boil water order from AHS, went up 25%.
3. In comparison to neighboring municipalities, our truck fill costs for our residents are excessively high.

I would like Council to consider the following adjustment:

- a) Truck Fills - \$4.81/m<sup>3</sup> for residents and \$7.00/m<sup>3</sup> for industry and non residents.
- b) Long Lake - Leave at \$20.00/month. Review charges for next year. Has been complaints as to why only those connected are charged a fee. Should all users of the block wells should be charged something, whether they are connected or not?

Resolution 510-2014

Moved by Reeve Wayne Croswell that Schedule A of Bylaw 1142-2011, be amended as follows:

- a) Truck Fills - \$4.81/m<sup>3</sup> for residents and \$7.00/m<sup>3</sup> for industry and non residents.
- b) Long Lake - Leave at \$20.00/month.

In Favor

Reeve Wayne Croswell  
Councillor Dan Buryn  
Councillor Larry Sisson

Opposed

Councillor Kevin Grumetza  
Councillor Shelly Hanasyk

CARRIED

Other Business

There was no information presented for this section of the meeting.

Other  
CorrespondenceResolution 511-2014

Moved by Councillor Dan Buryn that Council provides a \$500 donation to the Radway Agricultural Society in support of the Radway Pioneer Days event.

CARRIED

Resolution 512-2014

Moved by Reeve Wayne Croswell that Council contributes \$500.00 for sponsorship of the Long Lake Cottage Owners Association's event.

CARRIED

Resolution 513-2014

Moved by Councillor Kevin Grumetza that Council accepts the following as information:

1. United Steelworkers
2. Smoky Lake Heritage Days Parade 2014
3. Alberta Recreation and Parks Association Conference
4. Aspen View Public School Division re: Thorhild Elementary School
5. Friends of the Thorhild Library
6. Alberta Recycling Conference
7. Thorhild & District Community Adult Learning Board Meeting Minutes – March 13, 2014
8. Radway Agricultural Society
9. AAMDC Contact Newsletter – July 16, 2014
10. Alberta Municipal Affairs re: Alberta Community Partnership
11. Rochester Annual Parade Invitation
12. Alberta Volunteer Awards
13. Travel Alberta's 2014 – 2017 Strategy
14. Newthorad Seniors Housing Foundation Board Meeting Minutes (March 3, 2014, April 7, 2014, & May 7, 2014)
15. Community Futures Tawatinaw Region Board Meeting Minutes (Feb. 5, 2014 & Mar. 5, 2014)
16. Long Lake Cottage Owners Association re: Sponsorship

CARRIED

Recess

Reeve Wayne Croswell declared a recess at 3:05 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 3:14 p.m. with CAO Betty Kolewaski and Angela Bilski, Recording Secretary, in attendance.

Confidential ItemsResolution 514-2014

Moved by Councillor Larry Sisson that Council goes in camera at 3:15 p.m. to discuss Thorhild Landfill Emergency Response Plan, Offer to Purchase Industrial Land, Plan 3467CE, Blk 3, Lots 10 & 11 (Radway), Uncollectible Taxes, Sale of County Lands – Hamlet of Thorhild, CAO Mid-probationary Review, Legal Opinions (Resolution 471-2014 and Resolution 473-2014), Radway School, and a governance issue.

CARRIED

*W.C.  
B.K.*

Angela Bilski, Recording Secretary, left the meeting at 3:16 p.m.

Ed LeBlanc, Community Economic Development Officer, joined the meeting at 3:26 p.m.

Ed LeBlanc, Community Economic Development Officer, left the meeting at 3:46 p.m.

Cheryl Pasay, Director of Land Use & Planning, joined the meeting at 3:47 p.m.

Cheryl Pasay, Director of Land Use & Planning, left the meeting at 4:12 p.m.

Recess

Reeve Wayne Croswell declared a recess at 4:12 p.m.

Reconvene

Reeve Wayne Croswell reconvened the meeting at 4:17 p.m.

Confidential Items

Resolution 515-2014

Moved by that Council comes out of camera at 5:40 p.m.

CARRIED

Councillor Shelly Hanasyk and Councillor Kevin Grumetza declared a pecuniary interest, declared they are not resigning, and left Council Chambers at 5:41 p.m.

Recess

Reeve Wayne Croswell declared a recess at 5:41 p.m.

Reconvene

Reeve Wayne Croswell reconvened at 5:44 p.m.

Resolution 516-2014

Moved by Reeve Wayne Croswell that Council goes in camera at 5:44 p.m.

CARRIED

Resolution 517-2014

Moved by Councillor Dan Buryn that Council comes out of camera at 5:58 p.m.

CARRIED

Resolution 518-2014

Moved by Reeve Wayne Croswell that Council accepts the legal opinion on disqualification as information.

CARRIED

Councillor Kevin Grumetza and Councillor Shelly Hanasyk rejoined the meeting at 5:59 p.m.

Resolution 519-2014

Moved by Councillor Larry Sisson that Council goes in camera at 5:59 p.m.

CARRIED



Resolution 520-2014

Moved by Councillor Larry Sisson that Council comes out of camera at 6:09 p.m.

CARRIED

Resolution 521-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to contact Waste Management of Canada Corporation and advise that Council has no concerns with the draft emergency response plan.

CARRIED

Resolution 522-2014

Moved by Councillor Kevin Grumetza that Council directs Administration to contact the potential purchaser of land in the Thorhild Industrial Park and advise that the offer is tabled.

CARRIED

Resolution 523-2014

Moved by Councillor Larry Sisson that Council directs Administration to reimburse Mr. & Mrs. Shewchuk the sum of \$14,800.00 for Lots 10 & 11 and revoke the Option to Purchase on Lots 12 to 16, Block 3, Plan 3467CE in the Hamlet of Radway.

CARRIED

Resolution 524-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to authorize the outstanding taxes in the amount of \$92.50 on Tax Roll 410052040 be written off as uncollectible taxes.

CARRIED

Resolution 525-2014

Moved by Councillor Larry Sisson that Council accepts the market value determination of Lot 18, Block 14, Plan 7621913 in the Hamlet of Thorhild of \$14,070.00 and directs Administration to advertise the proposed sale of land for less than market value.

CARRIED

Resolution 526-2014

Moved by Reeve Wayne Crowell that Council directs Administration to prepare a Request for Decision for RGE RD 190 & TWP RD 621 to County standards.

CARRIED

Resolution 527-2014

Moved by Councillor Dan Buryn that Council accepts the letter presented as information.

CARRIED

Resolution 528-2014

Moved by Councillor Larry Sisson that Council accepts the legal opinion as information.

CARRIED

Resolution 529-2014

Moved by Councillor Dan Buryn that Council directs Administration to compile information on the Radway School and send to legal for an opinion.

CARRIED

Resolution 530-2014

Moved by Councillor Shelly Hanasyk that Council directs Administration to write a follow-up letter to Aspen View School Division regarding the playground equipment at the Radway School.

CARRIED

Resolution 531-2014

Moved by Councillor Larry Sisson that Council directs Administration to get a legal opinion regarding the letter discussed in camera.

CARRIED

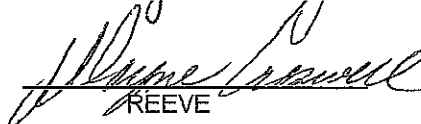
Adjournment

Resolution 532-2014

Moved by that the meeting adjourn at 6:15 p.m.

CARRIED

These minutes approved this 12<sup>th</sup> day of August, 2014.

  
REEVE

  
CAO







**THORHILD COUNTY**  
**REQUEST FOR DECISION**

<b>Date:</b>	<b>July 22, 2014</b>
<b>To:</b>	<b>Council</b>
<b>From:</b>	<b>Janelle Cornelius, Director of Corporate Services</b>
<b>Subject:</b>	<b>Purchase and Sale of Para Transit Buses</b>

**1.0 PURPOSE**

- 1.1** To obtain Council authorization to sell Unit 4002 by whatever means necessary up to a maximum impact on budget of \$70,000.
- 1.2** To obtain Council authorization to proceed with the purchase of WCICB AC Series bus without first selling Unit 4002.

**2.0 BACKGROUND**

On June 24, 2014 Council authorized Administration to award the para transit bus tender to WCICB bus. On July 4, 2014, Unit 4002 was taken in for a trade-in evaluation. WCICB has advised that they will not provide a trade-in transaction and they have recommended that Unit 4002 be sold separately either by advertising or by auction. For the current budget year, Council budgeted a net value of \$70,000 for the trade in/sale of Unit 4002 to assist with the cost of purchasing a new bus (\$160,000 estimated cost for the new bus less an estimated trade in value of \$90,000 for Unit 4002).

WCICB has stated they will advertise and look for potential buyers for us but they are unable to guarantee a price. At this point it is expected we will not receive the anticipated amount of \$90,000 for Unit 4002 and that it would be much lower, therefore requiring Council approval to sell Unit 4002 for the best price up to a maximum impact on budget of an additional \$70,000.

### **3.0 ALTERNATIVES**

- 3.1** Council authorizes Administration to proceed with selling Unit 4002 by whatever means necessary to get the best value up a maximum impact on budget of an additional \$70,000.
- 3.2** Council authorizes Administration to proceed with the order of the WCICB without first selling Unit 4002.
- 3.3** Council declines to authorize Administration to purchase the Para Transit Bus from WCICB without first selling Unit 4002.

### **4.0 DISCUSSION**

WCICB does have a chassis on hold for the County until after the July 22nd Council meeting. If the bus is ordered by the end of this month, a delivery date of November 1st is expected. If Council chooses to first sell Unit 4002 and then place the order, the chassis would no longer be on hold. The expected delivery date would then be 7-12 months from date of order.

### **5.0 FINANCIAL IMPLICATIONS**

If Council elects to proceed with the purchase of the WCICB bus now and not wait until Unit 4002 is sold, the 2014 budget could be impacted to a maximum amount of \$70,000. The impact on the 2014 budget will not be known until Unit 4002 is sold; however, it is anticipated that Unit 4002 will be sold for less than \$70,000.

If sold in 2014, the net book value of Unit 4002 will be \$106,329.12.

### **6.0 INTERDEPARTMENTAL IMPLICATIONS - N/A**

### **7.0 INTERGOVERNMENTAL IMPLICATIONS - N/A**

### **8.0 POLITICAL/PUBLIC IMPLICATIONS**

Potential of negative feedback if Council decides not to go ahead with purchase of new bus this year. Alternatively, if the purchase of the new bus involves a significant net expenditure over budget, there could also be negative public feedback.

## 9.0 OTHER COMMENTS

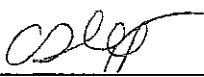
Administration will look at alternatives to selling Unit 4002 for the best possible value. It could be sold privately with the assistance of WCICB to advertise and find potential buyers or it could be taken to auction.

## 10.0 RECOMMENDATIONS


**10.1** Council authorizes Administration to sell Unit 4002 by whatever means necessary to obtain best price.

**10.2** Council authorizes Administration to proceed with purchase of WCICB AC Series bus without first selling Unit 4002.


Prepared By:

  
\_\_\_\_\_  
Carolyn Sedlowsky, FCSS Manager

Reviewed By:

  
\_\_\_\_\_  
Janelle Cornelius, Director of Corporate Services

Reviewed By:

  
\_\_\_\_\_  
Betty Kolewaski, CAO

**CAO'S COMMENTS:**

